

Olmsted Township

Building Department

27093 Bagley Road • Olmsted Township, Ohio 44138

Website: olmstedtownship.org

(440)-235-4225

(440)-235-8025

CONTRACTOR REGISTRATION REQUIREMENTS

<u>APPLICATIONS:</u>	Contractor registration applications must be completed. Include a self addressed stamped envelope. Incomplete applications will be returned unapproved.
APPLICATION FEE:	\$ 100.00 per calendar year, per trade. \$ 100.00 penalty fee for working without registration
TERM OF REGISTRATION	All registrations expire at the end of the calendar year.
BOND:	\$10, 000.00 On Olmsted Township Bond Form
CERTIFICATE OF	A Certificate of Insurance showing Olmsted Township as Certificate Holder and additional insured: amount \$300,000 per occurrence for bodily injury and for property damage, \$600,000 general aggregate and \$600, 000 for products completed operations general aggregate.
PLUMBING, HVAC, ELECTRICAL and FIRE PROTECTION CONTRACTORS	A copy of your Certificate of Competency issued by Ohio Construction Industry Examining Board or a testing community must be attached.
AUTHORITY	Only those names listed as authorized agents may obtain permits. (No Exception).
BUILDING CODES:	All work must be performed according to the Building Codes of Olmsted Township and the State of Ohio
PERMITS:	Permits must be obtained and posted at job site before work begins. If a contractor begins work before obtaining a permit penalty fees will be assessed.
PERMIT HOURS:	You may obtain permits and/or register as a contractor Monday through Friday between the hours of: 8:00 A.M. to 4:00 P.M. or by mail

INSPECTIONS MUST BE REQUESTED THE DAY BEFORE THE INSPECTION

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CONTRACTOR'S REGISTRATION APPLICATION

Business Name: _____

Business Address: _____

Business Telephone: () _____ Business Fax: () _____

Cell Phone() _____ - _____ Business Pager () _____

Federal Identification # or Social Security # _____

E-Mail: _____

____ Partnership ____ Corporation ____ Sole Proprietorship

If Corporation, corporate charter number _____

List requested information for owner, managing partner, president or statutory agent

Name: _____

Home Address: _____

Street City State Zip

Home () _____ Pager () _____ Cell () _____

E-Mail: () _____

Fee \$100.00 per Trade

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Alarm | <input type="checkbox"/> Asbestos Abatement | <input type="checkbox"/> Asbestos Testing | <input type="checkbox"/> Asphalt |
| <input type="checkbox"/> Carpentry- Finish | <input type="checkbox"/> Communication Wiring | <input type="checkbox"/> Concrete | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Drywall | <input type="checkbox"/> Electrical | <input type="checkbox"/> Reliner / Renovater | <input type="checkbox"/> Excavating |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Insulation |
| <input type="checkbox"/> General Contractor | <input type="checkbox"/> Gutter | <input type="checkbox"/> HVAC | <input type="checkbox"/> Housemovers |
| <input type="checkbox"/> Lead Abatement | <input type="checkbox"/> Lead testing | <input type="checkbox"/> Masonry | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Radon Abatement | <input type="checkbox"/> Radon Testing | <input type="checkbox"/> Refrigeration | <input type="checkbox"/> Roofing-Commercial |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Sign | <input type="checkbox"/> Roofing-Residential | <input type="checkbox"/> Sewer-BUILDER,CLEANER |
| <input type="checkbox"/> Sprinkler-Lawn | <input type="checkbox"/> Structural Steel | <input type="checkbox"/> Waterproofing | <input type="checkbox"/> Swimming Pool |

Telecommunications

Others as required by Building Commissioner

Subcontractors permitted an optional registration to provide consumer confidence:

Exterior painters Landscapers Handyman

Others as recommended by the Building Commissioner

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APPLICATION MUST INCLUDE THE FOLLOWING SUPPORTING DOCUMENTS

1. Liability insurance in the amount of \$300,000.00 per occurrence for bodily injury and for property damage. \$600,000.00 general aggregate and \$600,000.00 for products completed operations general aggregate. Olmsted Township must be noted as an additionally insured and certificate holder.
2. Contractor's Bond in the amount of \$10,000 on Olmsted Township's Bond Form.
3. Copies of current state registration if you are registering as a plumber, electrician, sprinkler or H.V.A.C. contractor.
4. Copy of owner's Driver's License.

PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE
REGISTRATION MUST BE FILLED OUT COMPLETELY AND INCLUDE THESE
DOCUMENTS OR IT WILL NOT BE PROCESSED

I acknowledge that this registration requires that my company abide by the laws of Olmsted Township and State of Ohio including all adopted Codes; furthermore, I swear that all the information submitted is true to the best of my knowledge.

signature of owner/managing partner/president/statutory agent

Print Name

The following _____ individuals are authorized to act as signatory agent on behalf of the company.

1. _____
signature print name

2. _____
signature print name

3. _____
signature print name

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