

Olmsted Township

Building Department

26908 Cook Road • Olmsted Township, Ohio 44138
Website: olmstedtownship.org

(440)-235-4225

(440)-235-8025

2008

CONTRACTOR REGISTRATION REQUIREMENTS

<u>APPLICATIONS:</u>	Contractor registration applications must be completed. Include a self addressed stamped envelope. Incomplete applications will be returned unapproved.
APPLICATION FEE:	\$ 100.00 per calendar year, per trade. \$ 100.00 penalty fee for working without registration
TERM OF REGISTRATION	All registrations expire at the end of the calendar year.
BOND:	\$10,000.00 On Olmsted Township Bond Form
CERTIFICATE OF	A Certificate of Insurance showing Olmsted Township as Certificate Holder and additional insured: amount \$300,000 per occurrence for bodily injury and for property damage, \$600,000 general aggregate and \$600, 000 for products completed operations general aggregate.
PLUMBING, HVAC, ELECTRICAL and FIRE PROTECTION CONTRACTORS	A copy of your Certificate of Competency issued by the State of Ohio Construction Industry Examining Board or a testing community must be attached.
AUTHORITY	Only those names listed as authorized agents may obtain permits. (No Exception).
BUILDING CODES:	All work must be performed according to the adopted Building Codes of Olmsted Township and the State of Ohio
PERMITS:	Permits must be obtained and posted at job site before work begins. If a contractor begins work before obtaining a permit penalty fees will be assessed.
PERMIT HOURS:	You may obtain permits and/or register as a contractor Monday through Friday between the hours of: 8:00 A.M. to 3:30 P.M. or by mail

INSPECTIONS MUST BE REQUESTED THE DAY BEFORE THE INSPECTION

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CONTRACTOR'S REGISTRATION APPLICATION

Business Name: _____

Business Address: _____

Business Telephone: () _____ Business Fax: () _____

Cell Phone() _____ - _____ Business Pager () _____

Federal Identification # or Social Security # _____

E-Mail: _____

____ Partnership ____ Corporation ____ Sole Proprietorship

If Corporation, corporate charter number _____

List requested information for owner, managing partner, president or statutory agent

Name: _____

Home Address: _____

Street City State Zip

Home () _____ Pager () _____ Cell () _____

E-Mail: () _____

Fee \$100.00 per Trade

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Alarm | <input type="checkbox"/> Asbestos Abatement | <input type="checkbox"/> Asbestos Testing | <input type="checkbox"/> Asphalt |
| <input type="checkbox"/> Carpentry- Finish | <input type="checkbox"/> Communication | <input type="checkbox"/> Concrete | <input type="checkbox"/> Demolition |
| Wiring | | | |
| <input type="checkbox"/> Drywall | <input type="checkbox"/> Electrical | <input type="checkbox"/> Reliner / Renovater | <input type="checkbox"/> Excavating |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Insulation |
| <input type="checkbox"/> General Contractor | <input type="checkbox"/> Gutter | <input type="checkbox"/> HVAC | <input type="checkbox"/> Housemovers |
| <input type="checkbox"/> Lead Abatement | <input type="checkbox"/> Lead testing | <input type="checkbox"/> Masonry | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Radon Abatement | <input type="checkbox"/> Radon Testing | <input type="checkbox"/> Refrigeration | <input type="checkbox"/> Roofing-Commercial |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Sign | <input type="checkbox"/> Roofing-Residential | <input type="checkbox"/> Sewer-Builder,Cleaner |
| <input type="checkbox"/> Sprinkler-Lawn | <input type="checkbox"/> Structural Steel | <input type="checkbox"/> Waterproofing | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Telecommunications | | | |
| <input type="checkbox"/> Others as required by Building Commissioner | | | |

Subcontractors permitted an optional registration to provide consumer confidence:

- Exterior painters Landscapers Handyman

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APPLICATION MUST INCLUDE THE FOLLOWING SUPPORTING DOCUMENTS

1. Liability insurance in the amount of \$300,000.00 per occurrence for bodily injury and for property damage. \$600,000.00 general aggregate and \$600,000.00 for products completed operations general aggregate. Olmsted Township must be noted as an additionally insured and certificate holder.
2. Contractor's Bond in the amount of \$10,000 on Olmsted Township's Bond Form.
3. Copies of current state license if you are registering as a plumber, electrician, sprinkler or H.V.A.C. contractor.
4. Copy of owner's Driver's License.

PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE
REGISTRATION MUST BE FILLED OUT COMPLETELY AND INCLUDE THESE
DOCUMENTS OR IT WILL NOT BE PROCESSED

I acknowledge that this registration requires that my company abide by the laws of Olmsted Township and State of Ohio including all adopted Codes; furthermore, I swear that all the information submitted is true to the best of my knowledge.

signature of owner/managing partner/president/statutory agent

Print Name

The following _____ individuals are authorized to act as signatory agent on behalf of the company.

1. _____
signature print name

2. _____
signature print name

3. _____
signature print name

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**Olmsted Township
Contractors Registration Bond**

Bond No. _____

KNOW ALL MEN BY THESE PRESENTS:

That we, _____
(Contractor)
of _____, State of _____, as Principal,
and _____, a corporation duly licensed to do surety business

in the State of Ohio, as Surety, are held and firmly bound unto the city of Olmsted Township, and its citizenry (collectively, the "Obligee"), in the penal sum of not to exceed **TEN THOUSAND DOLLARS (10, 000.00)** lawful money of the United States of which payment will truly to be made, we bind ourselves and our legal representatives firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS that the principal has been registered as a contractor of the Obligee.

NOW, THEREFORE, if the Principal shall perform its work in Olmsted Township in a workman like manner and faithfully keep its contractual obligations to Obligee and in all things comply with the laws, rules, and regulations of Olmsted Township, including all amendments thereto, pertaining to the registration applied for, then this obligation shall be void; otherwise this obligation shall remain in full force and effect until canceled by the Surety as provided below or released by the Obligee.

This bond may be terminated at any time by the Surety upon sending written notice by First Class U.S. Mail to the Obligee and to the Principal at the addresses last known to the Surety, and at the expiration of thirty (30) days from the mailing of said notice, this bond shall terminate and the Surety shall be relieved from any liability for any acts or omissions of the Principal subsequent to that date. The Surety shall not be liable for more than the amount of this bond, regardless of the number of claims made against this bond or the number of years this bond remains in force.

Date this _____, _____.

Date of expiration: _____, _____.

Principal

Principal

Surety

By: _____
Name and Title