

# Olmsted Township

*Building Department*

27093 Bagley Road • Olmsted Township, Ohio 44138  
Website: [olmstedtownship.org](http://olmstedtownship.org)

(440)-235-4225

(440)-235-8025

## **INSTRUCTIONS FOR PATIOS**

### **REQUIREMENTS FOR PERMIT:**

- Application (Available at the Building Department or online at [www.olmstedtownship.org](http://www.olmstedtownship.org))
- Plot plan including entire lot with lot lines, setbacks and easements indicated (2 sets)
- Drawing of Patio, including base for all raised structures (2 sets)
- Indicate all materials used, spacing, height, depth, type of material,( paver, concrete, brick) (2 sets)
- Handrail, stair detail if applicable
- Estimated cost of construction
- Name of contractor, if applicable (Contractor must be registered with Olmsted Township)
- Homeowner's Association approval (if applicable)
- Sign and return code requirements with application
- Affidavit if applicable

### **REVIEW PROCESS (Allow 10 days for processing):**

- Submit application, along with all information above, to Building Department
- Allow approximately ten (10) days for the review process
- Building Department will notify applicant with result of plan review

Patios must be placed at least 5 feet from property lines.

### **FEES:**

- \$40.00 permit, payable upon issuance of permit. Plus .40 state fee. Total \$40.40. DO NOT PAY UNTIL NOTIFIED BY THE BUILDING DEPARTMENT.

### **INSPECTIONS REQUIRED:**

- Pre pour, forms or base completed prior to pour or placement of pavers
- Final Inspection (When patio is completed)
- Inspections are scheduled a minimum of 24 hours in advance.