

Olmsted Township Building Department

Phone: 440-235-4225

27093 Bagley Rd • Olmsted Township, Ohio 44138
www.olmstedtownship.org

Fax: 440-235-8025

APPLICATION FOR SIGN PERMIT

Hearing Fee: Application No.....

Permit Fee: Date Filed

State Fee: Date Accepted

(Complete a separate application for each sign. File copies with the Township Zoning Inspector)

Applicant's Name

Address Phone

Name and address of present owner (if other than above):

Landowner

Address Phone

Interest of applicant if other than owner

Location of parcel: Address

Permanent Parcel Number

Zoning Classification Existing Land Use

Type of Sign (check all that apply)*:

- Permanent Freestanding Instructional Temporary Front Wall Identification
- Illuminated Window Directional Other

*Refer to summary of sign regulations attached to this form

Sign Height, Size and Setback measurements:

Sign Height

Sign Face: Width Length..... Area..... sq. ft.

Front Setback (distance from the right-of-way)

Side Setback (distance from the right-of-way or property line)

Total Number of existing signs on site:..... FreestandingWallOther

Total Site Signage:

Length of building frontage: feet

Sum of the areas of all existing signs: square feet

Area of proposed sign: square feet

Total area of existing and proposed signs: square feet

APPLICATION FOR SIGN PERMIT

The following information must be included in this submission:

- One copy, either drawing or photo, depicting the actual colors of the building and sign.
- One copy, either drawing or photo, on an eight and one half by eleven inch sheet, to be used for reproduction.
- A complete building sketch or photograph showing the location of the sign and its relationship to the building, the site, the adjacent parcels and parking lots, drives and sidewalks.
- Detailed drawings showing the of the sign, including sie, content, style of lettering, logo and other graphic features, colors of the applied lettering and background, and materials of the sign and the frame or structure.
- Construction, erection or fastening details.

Date

Signature of Applicant.....

For questions regarding this application, please contact the Olmsted Township Zoning Inspector at (440)235-4225.

(Do Not Write in Space Provided Below)

Remarks

Action **Date**

ApprovedDenied..... The sign(s) subject of this application, upon approval, will be inspected by the Township Zoning Inspector to determine compliance with Chapter 320 o f the Olmsted Township Zoning Resolution, and any specific conditions created as part of the approval of this application.

Chairman Signature

Result of Inspection: Approve Deny

Date

Remarks
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.....

.....
Township Zoning Inspector
(440) 235-4225

OLMSTED TOWNSHIP, OHIO

26900 Cook Road, Olmsted Township, Ohio 44138
(440) 235-4225

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Temporary Signs

Permits are not required for temporary signs used for single-family dwellings, such as garage sale signs, provided that all applicable sign requirements defined in the Zoning Resolution are complied with. All other temporary signs require a permit prior to use. Temporary signs shall not exceed a 30-day period, and the starting and ending dates for the use of a temporary sign must be included on this application. Further requirements for temporary signs are outlined in Section 320.07 of the Zoning Resolution.

Signs Exempt from Regulation

The following is a list of signs that are EXEMPT from regulation under the Zoning Resolution:

1. Any public notice or warning required by a valid and applicable federal, state or local law, regulation or resolution.
2. Any sign inside a building, not attached to a window or door that is not legible from a distance of more than three feet beyond the building in which such sign is located.
3. Works of art that do not include a commercial message.
4. Religious and other holiday lights and decorations containing no commercial message when displayed during the appropriate time of the year.
5. Flags of the United States, the state, foreign nations having diplomatic relations with the United States, and any other flag adopted or sanctioned by an elected legislative body of competent jurisdiction. These flags must be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes. Any flag not meeting these conditions shall be considered a sign and shall be subject to regulations as such.

Prohibited Signs

The following signs are prohibited in the Township:

1. Animated, flasher, blinker, racer type, moving or revolving signs, whirligig devices, inflatable signs and tethered balloons, streamers, exposed light bulbs, strings of lights not permanently mounted to a rigid background, except those exempt in the previous section, and other similar features.
2. Signs on temporarily placed vehicles.
3. Signs containing *any* words or symbols that would cause confusion because of their resemblance to highway traffic control or directional signals.
4. Merchandise, equipment, products, vehicles or other items not themselves for sale and placed for attention getting, identification or advertising purposes.
5. Signs located in the public right-of-way or on utility poles.