

## **OLMSTED TOWNSHIP BOARD OF TRUSTEES – July 3, 2008**

The Olmsted Township Board of Trustees' Meeting of July 3, 2008 was called to order at 7:08 P.M. Present were: All Trustees, Fiscal Officer Dan Faust and Prosecutor Dale Peisozy.

### **Approval of Meeting Minutes**

The approval of meeting minutes of May 8, May 22 and minutes from the Special Meeting of June 23, 2008 were tabled until the next meeting pending revisions by Trustee Straka. Trustee Carroll moved to approve the meeting minutes of June 5 and June 19 as amended. Trustee Straka seconded. Roll Call: all approved.

### **Reports**

The Fiscal Officer's report was made available.

Audit Committee Report – Ralph Bertonaschi provided documentation describing township finances.

Trustee Carroll Report:

1. Nothing to report

Trustee Carr Report:

1. Suggested not holding meetings during July and/or August 2008, with the exception of special meetings, when necessary.
2. Noted that there would be a special meeting on Monday, July 14, 2008 for the purpose of discussing the purchase process and other suggestions made by former Fiscal Officer Lois Arcuri, aimed at streamlining processes. Also plan to discuss getting meeting minutes up-to-date and disseminated to the public in a more timely manner.
3. Noted that a request was made by the Bureau of Workers' Compensation (BWC) to hold a class for all employees and department heads for workplace training, to be held July 23 through July 25, 2008.
4. Noted that the State Auditor submitted the 2005 audit.

Trustee Straka Report:

1. Met with prosecutors in the Mastantuano Court of Appeals hearing.
2. Followed up on the BWC request, noted above, and made a motion to appropriate \$2,800 for the workplace training. Trustee Carroll seconded. Roll Call: all approved.

### **Payment of Bills**

Trustee Straka moved to approve payment of bills and vouchers – Warrants 4670 through 4752 and vouchers 141 through 143; EO6970 through EO6986 were approved and signed on July 1 due to the July 4<sup>th</sup> holiday. Trustee Carroll seconded. Roll Call: all approved.

### **Old Business**

Trustee Carroll moved to table Resolution 40-08 which provides for a moratorium on R40 development (single family homes) in the Township. Trustee Straka made a motion to remove Resolution 40-08 from the agenda. Seconded by Trustee Carroll. Roll call: All approved.

### **New Business**

*Pulte Homes*

Pulte Homes submitted an application for a 2-year extension on their building plan (Gates Village) timeline. The Zoning Commission approved the extension on May 30<sup>th</sup>. Trustee Straka moved to accept the recommendation of the Zoning Commission and incorporate the conditions set by the Zoning Commission. Trustee Carroll seconded. Roll Call: all approved.

*Expenditures*

Trustee Carroll moved to accept Resolution 51-08 for the encumbrance of funds. Trustee Straka seconded. Roll Call: All Approved.

*Re-Appropriations*

Trustee Carroll moved to accept Resolution 52-08 for the reappropriation of funds for the payment of bills. Trustee Straka asked for assurance that the Service Salary account will be looked at to ensure this account is not short-funded the remainder of the year due to the reappropriations. Trustee Carr seconded. Roll Call: All Approved

Trustee Carr made a motion to encumber funds in the amount of \$1,469.00 for the purchase of tires for the service department's Ford truck, payable to National Tire and Rubber. Trustee Straka seconded. Roll Call: All Approved.

Trustee Carr moved to accept the bid of M Contracting for a quote on electrical service for the Greenbrooke Sanitary lift station, located behind the Police Department. The amount of the bid is \$2,275 Trustee Straka seconded. Roll Call: All Approved

Trustee Carr moved to table discussion on the hiring of a project manager with premise of obtaining an estimate, which estimate will be used to attempt to secure grants/other finance sources for completion of the fire and service buildings. Trustee Carr seconded. Roll Call: all approved.

Trustee Carr moved to accept Resolution 53-08 to appoint David Romaine to the Zoning Board for a 5-year term commencing August 1, 2008. Trustee Carroll seconded. Roll Call: all approved.

Trustee Carr moved to accept Resolution 54-08, which calls for the owner of 26293 Kingswood Drive to clean up the unkempt conditions at the property or said owner will be charged for cleanup. Noted that the owner has previously been notified to perform these services. Trustee Carroll seconded. Roll Call: all approved.

Trustee Straka made a motion to encumber funds in the amount of \$1,174.72 for the payment of AT&T invoice OH342940 for emergency repair services of the Police 911 system, to be paid from General Fund Acct 1000-110-599. Trustee Carroll seconded. Roll Call: All Approved.

***New Business: Comments***

Trustee Carr moved to adjourn the meeting at 8:50 PM. Seconded by Trustee Straka. Roll call: all approved.

**Respectfully submitted,**

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Jim Carr, Trustee

Date

Jim Carroll 9/25/08  
Jim Carroll, Trustee Date

Karen R. Straka 9/25/08  
Karen Straka, Trustee Date

## OLMSTED TOWNSHIP BOARD OF TRUSTEES – July 17, 2008

The Olmsted Township Board of Trustees' Meeting of July 17, 2008 was called to order at 7:05 P.M. Present were Trustees Jim Carr, Jim Carroll and Karen Straka. Fiscal Dan Faust arrived after the meeting began. Also present was Prosecutor Dale Pelsozy.

### Approval of Meeting Minutes

Trustee Straka made a motion to approve the Meeting Minutes, as revised, of May 8, 2008. Trustee Carroll seconded. Roll Call: All Approved.

Trustee Straka made a motion to approve the Meeting Minutes, as revised, of May 22, 2008. Trustee Carroll seconded. Roll Call: All Approved.

Trustee Carroll made a motion to approve the Meeting Minutes of July 14, 2008. Trustee Carr seconded. Roll Call: Trustee Straka abstained. Trustees Carroll and Carr Approved.

Trustee Straka recommended that Special Meeting Minutes of July 7, 2008 be held until the next meeting to allow for review.

### Reports

Trustee Carroll made a motion to dispense reading of the Fiscal Officer's report. Trustee Carr seconded. Roll Call: All Approved. The Fiscal Officer's report was made available.

#### Trustee Carroll Report:

1. Discussion with Olmsted Falls regarding rubbish collection. Intend to get a combined bid with Olmsted Falls to find if the Township can get a better rate. Plan to go to bid combined with Olmsted Falls as well as separate.
2. Planning on a Township Newsletter to go out twice yearly
3. Working on a project manager for the unfinished buildings.

#### Trustee Carr Report:

1. Noted that Burnett's Pet Farm was cited by the County for health code violations.
2. Noted that CPM Risk Management would be in attendance at a meeting to be held July 22, 2008 at 2:00 pm to discuss the township's workers' comp history and would look for areas for improvement.
  - a. Noted that the Ohio Township Association would hold its next workshop in Cincinnati on August 1, 2008.

#### Trustee Straka Report:

1. Attended meeting held with the County regarding Stearns Road as well as addressing storm water issues south of the turnpike.
2. Received complaint regarding Stearns Road and the fact that trucks are not to travel on the road. Would inquire with the Chief of Police
3. Scheduled a public meeting for Wednesday, August 13, 2008 at the High School to discuss the installation of the water lines in the Township.

### Payment of Bills

Trustee Straka moved to approve payment of bills and payroll – Warrants 4754 through 4842 (skipped 4753 and warrants 4777 and 4803 were voided), EO7003 through EO7040 and Vouchers 144-147. Trustee Carroll seconded. Roll Call: All Approved.

**Old Business**

Discussion on the County fixing ditches by the turnpike to subside the 'flooding' that continues to occur.

**New Business**

*Expenditures*


- Trustee Straka made a motion to encumber \$3,500 for Pharmed for the purchase of EMS equipment through a state EMS Grant. Trustee Carroll seconded. Roll Call: All Approved.
- Trustee Straka made a motion to encumber \$2,017.70 for a bid submitted by Chas Phillips for materials for road repair. Trustee Carroll seconded. Roll Call: All Approved.
- Trustee Straka made a motion to encumber \$1,028.87 for Lakewood Supply for road material to be purchased by the Building Department. Trustee Carroll seconded. Roll Call: All Approved.
- Trustee Carroll moved to accept Resolution 55-08 for the encumbrance of funds for the payment of expenditures. Trustee Straka seconded. Roll Call: All Approved.

Trustee Carroll made a motion to enter into an agreement with Olmsted Falls to go to bid on a new waste collection contract and to run an advertisement with Olmsted Falls. Trustee Carr seconded. Trustee Straka moved to amend the motion to include a separate bid that would be advertised solely for Olmsted Township, which bid would include three (3) definitive options: a) all-inclusive (solid, yard, and recycling as currently contracted); b) solid waste and recyclables, and; c) recyclables. Trustee Carr seconded. Roll Call on the motion as amended: All Approved.

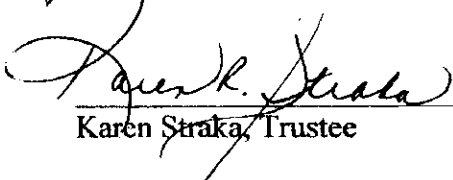
- Trustee Carroll made a motion to table the Audit Committee Recommendations until further review and discussion could take place. Trustee Carr seconded. Roll Call: All Approved.
- Trustee Carroll made a motion to amend the agenda to allow for discussion on the taking of minutes in the Fiscal Officer's (F.O.) absence and at special meetings. Decided that Lisa Korba would take minutes at meetings when the F.O. is absent and that a decision would be made at special meetings as to who will take minutes.

Jim Carr moved to adjourn the meeting at 8:24 PM. Seconded by Trustee Carroll. Roll call: All Approved.

**Respectfully submitted,**

 9/25/08  
 Jim Carr, Trustee Date

 9/25/08  
 Jim Carroll, Trustee Date

 9/25/08  
 Karen Straka, Trustee Date

**OLMSTED TOWNSHIP  
BOARD OF TRUSTEES**

**EMERGENCY MEETING**

July 24, 2008


Meeting began at 9:00 p.m. Present were trustees Jim Carroll,  
Jim Carr and fiscal officer Dan Faust.

Roll Call – Trustees acknowledged being present.

The 2009 Alternate Budget was submitted for approval by trustee  
Jim Carroll, seconded by Jim Carr. All approved.

Jim Carroll moved approving the restitution payments agreed to by  
12 township police officers allowing deductions from their respec-  
tive pay periods per the memo submitted by Polic Chief Charles  
McNeeley dated 2-28-08. Motion seconded by Jim Carr.  
All approved.

Meeting adjourned at 9:10 p.m.

  
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Trustee Carr

  
\_\_\_\_\_  
Trustee Carroll

## **OLMSTED TOWNSHIP BOARD OF TRUSTEES – July 31, 2008**

The Olmsted Township Board of Trustees' Meeting of July 31, 2008 was called to order at 7:10 p.m. Present were Trustees Jim Carr, Jim Carroll and Karen Straka. Lisa Korba was filling in for Fiscal Officer Dan Faust who was not in attendance. Also present was Prosecutor Dale Pelsozy.

### **APPROVAL OF MEETING MINUTES:**

Trustee Carroll made a motion to approve the July 17, 2008 minutes as amended.

Trustee Straka seconded.

Roll Call: All Approved.

Trustee Carroll made a motion to approve the minutes from the Emergency Meeting held on July 24, 2008.

Trustee Carr Seconded.

Roll Call: Trustee Straka abstained, Trustee Carr and Trustee Carroll Approved.

### **REPORTS:**

Trustee Carroll made a motion to dispense reading of the Fiscal Officer's report.

Trustee Carr seconded.

Roll Call: All Approved. The Fiscal Officer's report was made available.

#### **Trustee Carroll Report:**

Trustee Carroll had meetings relating to various issues concerning the Township:

A Workers' Compensation meeting on July 24, the JEDD Board, the Trash Contract, the need for a Project Manager and the Police Contract. He also spoke with several residents in regards to the road conditions throughout the Township.

#### **Trustee Straka Report:**

Trustee Straka decided to "hold" on any reports for this session.

#### **Trustee Carr Report:**

Trustee Carroll also mentioned the Workers Compensation meeting of July 24 along with the Senior Transportation Service that is available to residents. Trustee Carr stated that an average of 182 people are transported each month for doctor appointments etc... Also mentioned were the funds that are received from the Ohio Department of Public Safety from license fees.

### **PAYMENT OF BILLS:**

Trustee Carroll moved to approve payment of bills and payroll:

Warrants: 4843-4915 (warrant 4855 was voided)

Vouchers: 151-153 (vouchers 148-150 were voided)

Electronic Transfers: 7042-7073

Trustee Carr seconded.

Roll Call: Trustee Straka Abstained, Trustee Carroll Approved, Trustee Carr Approved

Opened for Discussion: Trustee Straka questioned costs of the Urgicare and Cardiovascular bills for the new Fire Fighters. Chief Bellido responded to her questions of the hiring practices and necessary medical costs involved when hiring new Fire Fighters.

Trustee Straka then approved payment of bills.

## **NEW BUSINESS:**

### ***Expenditures***


- ⌚ **New Police Vehicle – Trustee Carroll moved to table until further discussion with the Fiscal Officer. Trustee Carr Seconded.  
Roll Call: All Approved.**
  
- ⌚ **Amend Agenda – Trustee Carroll made a motion to amend the Agenda to include the purchase of two security vests.  
Trustee Carr Seconded.  
Roll Call: All Approved**
  
- ⌚ **Security Vests - Trustee Carroll made a motion for the expenditure of two Titan tactical vests along with ballistic helmets to be purchased for \$5,083.00. Funds to be taken from the Drug Law Enforcement Fund and paid to Pro-Tech, 1313 West Bagley, Berea Ohio.  
Trustee Straka Seconded.  
Roll Call: All Approved.**
  
- ⌚ **New Service Dept. Vehicle – Trustee Carr withdrew from Agenda as premature.**
  
- ⌚ **Fire Promotions – to advertise for promotional tests at the approx cost of \$5,000.00 with Ramsey and Assoc.  
Needs further discussion with Fiscal Officer  
Trustee Carroll moved to table.  
Trustee Straka Seconded.  
Roll Call: All Approved**
  
- ⌚ **Audit Committee Report – Trustee Carroll made a motion to accept the findings of the Audit Committees report of 07-17-08.  
Trustee Carr Seconded.  
Roll Call: All Approved.**
  
- ⌚ **Steering Committee Report – Trustee Carroll made a motion to accept the findings of the Steering Committees Report.  
Trustee Straka Seconded.  
Roll Call: All Approved.**



- ① Bruder Building Materials – Trustee Carroll made a motion to encumber funds for Catch Basin Repairs and Re-building. Service Department, account number 2021-330-490, \$2,081.20. Trustee Straka Seconded. Roll Call: All Approved.
- ① Increase Frontage Charge – Trustee Carroll made a motion to open for discussion and to ask Trustee Straka for her opinion on increases of the frontage charge for the storm drains. The decision was made to have a special meeting with Service Department Director, Ed Salk to address these issues.
- ① Amend Agenda – Resolution 56-08 - Trustee Carroll made a motion to amend the Agenda to include Expenditure Resolution 56-08. Trustee Carr Seconded. Roll Call: All Approved.
- ① Resolution 56-08 – Trustee Carroll made a motion to encumber funds on Resolution 56-08. Trustee Carr Seconded. Roll Call: All Approved.

Trustee Carr moved to adjourn the meeting at 8:20 p.m.  
 Trustee Carroll Seconded.  
 Roll Call: All Approved.

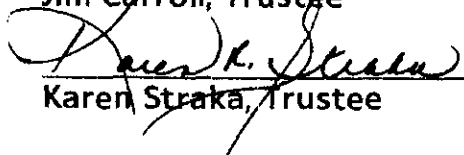
**Respectfully Submitted,**

  
 \_\_\_\_\_  
 Jim Carr, Trustee

Aug. 28, '08  
 Date

\_\_\_\_\_  
 Jim Carroll, Trustee

Date

  
 \_\_\_\_\_  
 Karen Straka, Trustee

8/22/08  
 Date