

AGENDA
OLMSTED TOWNSHIP BOARD OF TRUSTEES
OCTOBER 9, 2007 – 7:00 P.M.
WORK SESSION

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. OLD BUSINESS
- IV. NEW BUSINESS
 1. Township Management
 - a. Administrative tasks (questions)
 - b. New state requirements & workshops – public records & access
 - c. Unfinished buildings – report
 - d. Upcoming workshops, conferences & reports due
 - e. Some questions regarding budget process
 - f. Miscellaneous
 2. Executive Sessions (Legal/Personnel)
- V. COMMENTS LIMITED TO OLD AND NEW BUSINESS
- VI. ROLL CALL ON PROPOSED RESOLUTIONS AND MOTIONS
- VII. FLOOR DISCUSSION
- VIII. ADJOURNMENT

NEXT MEETING – October 11, 2007

OLMSTED TOWNSHIP BOARD OF TRUSTEES – October 9, 2007

The Olmsted Township Board of Trustees' Special Meeting of October 9, 2007 was called to order at 7:10 P.M. Present were Trustee Ralph Bertonaschi, Trustee Jim Carr, Fiscal Officer Lois Arcuri and Assistant County Prosecutor Dale Pelsozy.

New Business

Dept. Credit Cards – discussion regarding pursuing departmental credit cards versus individual credit cards for each account such as Home Depot, WalMart, etc.

Fiscal Officer Help – looking at providing assistance to the fiscal officer with minimum or no cost.

Web Site – discussion regarding the maintenance of the township website and calendar of events.

Voice Mail – evaluate options to circumvent hang-ups or messages filling the default trustee voice mailbox.

Public Records Request Training – elected officials must attend. Need to review and modify policy regarding public records request.

Oct. 18 workshop regarding development issue – Trustee Bertonaschi and Trustee Carr to attend.

Ohio Planning Conference – discussion regarding the approval of paying for the zoning board as previously done in the past by Tammy Tabor.

Usage of Town Hall – discussion regarding adopting a policy regarding the usage of the town hall.

Incomplete Buildings – Discussion regarding the winterization of the incomplete buildings.

U.S. Federal Census Training – Trustee Bertonaschi to respond.

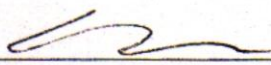
Audit Committee – discussion revolving the formation of an audit committee for the township.

Executive Session and Adjournment

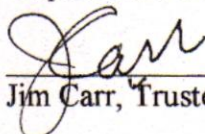
Trustee Bertonaschi moved to recess to executive session as 8:15 P.M. Trustee Carr seconded. Roll Call: All approved.

Trustee Bertonaschi moved to adjourn the October 9, 2007 Special Meeting at 9:30 P.M.. Trustee Carr seconded. Roll Call: All approved.

Respectfully submitted,



Ralph Bertonaschi, Trustee 11-19-07
Date



Jim Carr, Trustee 11-19-07
Date

Karen Straka, Trustee Date