

**OLMSTED TOWNSHIP  
TRUSTEES MEETING MINUTES  
Wednesday, May 11, 2016  
7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall**

**Call the meeting to order**

The Olmsted Township Board of Trustees’ meeting of May 11, 2016 was called to order at 7:01 pm.

**Roll Call**

Present were Trustees Tiffany Fischbach, Jeanene Kress, Lisa Zver and Fiscal Officer Brian Gillette. Assistant County Prosecutor Dale Pelsozy was also present.

**Pledge of Allegiance**

All in attendance stood and recited.

**Presentation**

- Cuyahoga County – Ready Notify** – Plaque awarded to Olmsted Township as “Ready Certified”
- Chief Vanyo – Polaris Student - Donovan Condosta** – Presentation and Pictures
- Chief Kelly – Emergency Operation Plan** – Presentation of overall collaborative plan
- Chagrin Valley Engineering** – Presentation about the company (potential vendor)
- Bramhall Engineering** – Presentation about the company (potential vendor)

**Public comment related to agenda – N/A**

**Reports**

- A. Fire Department – Hydrant testing week if the 23<sup>rd</sup>
- B. Service Department – Bronson northbound only, Cold patching, catch basin repairs, trees planted, Cleveland Crops pond dewatering
- C. Police Department – 944 CAD entries, 36 Incidences, 14 Accidents, 69 Citations
- D. Building Department –N/A
- E. Fiscal Officer – Meeting with all departments about purchasing processes and financial status

**Old Business Items**

- Roof – Discussion on status of the roof
- Brandstetter – old plans requested

**New Business Items**

- A. Private/Public Streets – Harvest Village may walk away, need Woodgate and Township approval
- B. Reel Time Creations – Not to exceed \$2,500.00 – video, website
- C. Student Intern - \$9.00/hr, 10-12 hrs/wk, 12 weeks
- D. Payment in lieu of – Dale to review and give opinion
- E. Lean Six Sigma Certification Program - 6 people, \$9,000.00

	<u>New Business</u>				
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>
B	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E	<u>JK</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Consent Agenda Items**

A. Trustee Meeting Minutes - April 27th, 2016 and Special Meeting April 26<sup>th</sup>, 2016

B. Payment of bills and payroll

Warrants	20200 -20220
Vouchers	568-16 to 575-16 and 624-16 to 625-16
EO's	576-16 to 622-16

<u>Consent Items</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
A and B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Requisitions – Greater Than \$750.00**

- A. AD-2016-03 Payable to Olmsted Township Fireworks Fund Amount \$5,000.00 Acct # 1000-110-599-0000
- B. AD-2016-04 Payable to Olmsted Printing, Inc. Amount \$4,000.00 Acct # 1000-110-345-0000
- C. AD-2016-05 Payable to Fincun-Mancini Amount \$949.50 Acct # 1000-110-360-0000

<u>Requisitions</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>
A	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Resolutions**

- A **Resolution 041-2016** – Emergency Operation Plan
- B. **Resolution 057-2016** – Police Department Vehicle Purchase
- C. **Resolution 063-2016** - Police Department Equipment from VASU Communications for Police Vehicle
- D. **Resolution 064-2016** – An expenditure Resolution to encumber funds for payment of bills/payroll
- E. **Resolution 065-2016** - Public Service Department Blanket Purchase Orders
- F. **Resolution 066-2016** - Training Marbles
- G. **Resolution 067-2016** – Zoning Commission increase when item is tabled
- H. **Resolution 068-2016** – Board of Health MOU
- I. **Resolution 069-2016** – Payment in lieu of health insurance
- J. **Resolution 070-2016** – North Olmsted Fire Department MOU for vehicle repair and maintenance
- K. **Resolution 071-2016** – Fire Department Vehicle Purchase
- L. **Resolution 072-2016** – Public Service Department Full-Time Hire – M.Dzek
- M. **Resolution 073-2016** – Public Service Department Student Work Program

<u>Resolutions</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
A	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B Table	<u>JK</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C Table	<u>JK</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
F Amend	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
F	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
G Table	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
H	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
I Table	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
J	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
K Table	<u>JK</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
L	<u>JK</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
M	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Trustee Comments/Committee Reports**

- Union Cemetery** – Kress – Daffodil planting, software
- Olmsted Recreation** – Zver – Dissolved – no insurance
- JEDD** – 1<sup>st</sup> meeting 05/16/16 at 7:00 pm at City Hall – Public Meeting

**Public Comment Unrelated To Agenda**

- Senior Citizen Spring Arts Celebration**
- Memorial Day Parade starts at 9:00 am**

<u>Executive Session</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Executive Session – Option 3: “To conference with an attorney for the Township concerning disputes involving the Township that are the subject of (pending) (imminent) court action”**

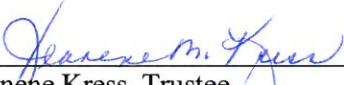
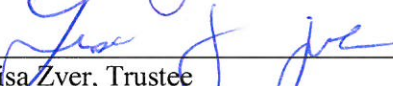
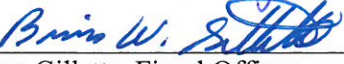
**Any other matter that may come before the Board of Trustees – N/A**

<u>Adjournment</u>				
<u>Motion 2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>	
TF	LZ	Yes	Yes	Yes

**Adjournment**

The Olmsted Township Board of Trustees’ meeting of May 11, 2016 was adjourned at 9:24 pm.

Respectfully Submitted,

 _____ Jeanene Kress, Trustee	05.25.16 Date
 _____ Tiffany Fischbach, Trustee	5.25.16 Date
 _____ Lisa Zver, Trustee	5/25/2016 Date
 _____ Brian Gillette, Fiscal Officer	5/25/2016 Date

