

OLMSTED TOWNSHIP BOARD OF TRUSTEES
January 12, 2012

Fiscal Officer Dan Faust started the meeting in order to have the Trustees conduct the appointment of officers of the Board of Trustees for 2012.

Trustee Kress moved to nominate Trustee Lippus for Chair for 2012. Trustee Lippus Seconds and Accepted. Trustee Lippus moved to nominate Trustee Kress for Vice-Chair for 2012. Trustee Kress Seconds and Accepted.

Roll Call: All Approved.

The Olmsted Township Board of Trustees' Meeting of January 12, 2012 was called to order at 7:07 p.m. Present were Trustees Sherri Lippus and Jeanene Kress. Also present were Fiscal Officer Dan Faust and Prosecutor Dale Pelsozy.

Trustee Lippus made a motion to accept the resignation of Trustee Bush from Trustee of Olmsted Township. Trustee Kress Second. Roll Call: All Approved.

CITIZEN COMMENTS:

PRESENTATIONS:

ACTION ITEMS – for approval by motion

Trustee Kress made a motion to set the dates noted on the agenda for 2012, pursuant to option B, which would set the board meetings on the 2nd and 4th Wednesdays of each month hereafter. Fiscal Officer Faust expressed his disapproval of this option as it has the appearance of putting additional burdens on the office of Fiscal Officer as most of the meeting dates do not coincide with a payroll week.

Trustee Lippus Second. Roll Call: All Approved.

APPROVAL OF MEETING MINUTES:

Trustee Lippus made a motion to accept the meeting minutes of December 15, 2011, as submitted. Trustee Kress Second. Roll Call: All Approved.

Trustee Lippus made a motion to approve the 2012 Inventory Reports as submitted. Trustee Kress Second. Roll Call: All Approved

TRUSTEE REPORTS:

PAYMENT OF BILLS and PAYROLL:

Trustee Lippus made a motion to approve:

Warrants: 12151-12248 E0's: 10543-10587 Vouchers: 493-498 (Dec 29, 2011)

Warrants: 12249-12279 (12273-12279 manual/voided 12274) E0's: 10588-10631 Vouchers: 499-501 (Jan 12, 2012)

Trustee Kress Second. Roll Call: All Approved

Trustee Lippus made a motion to approve placement of public notice for a public meeting in order to apply for the 2012 Community Development Block Grant (CDBG), notice to appear January 16th, 2012, with the meeting to be held January 25th, 2012 at 6:00 p.m. at town hall, prior to the regular board meeting.
Trustee Kress Second. Roll Call: All Approved.

OLD BUSINESS

N/A

NEW BUSINESS

Requisitions – Greater Than \$750

A. AD2012-01 – Administrative Expenditure Request \$3,000.00

Trustee Lippus moved to approve General expenditure request in the amount of \$3,000.00 for e-Gov link website management tool for services through January 31, 2013.
Trustee Kress Second. Roll Call: All Approved

B. AD2012-02 – Administrative Expenditure Request \$1,000.00

Trustee Lippus moved to approve General expenditure request in the amount of \$1,000.00 for the drug-free safety program (DFSP) and support.
Trustee Kress Second. Roll Call: All Approved

C. AD2012-03 – Administrative Expenditure Request \$18,199.20

Trustee Lippus moved to approve General expenditure request in the amount of \$18,199.20 (\$303.32) for a 60-month lease for Police, Town Hall and Building Dept copiers, payable to Blue Technologies
Trustee Kress Second. Roll Call: All Approved

D. FD2012-01 – Fire Department Expenditure Request \$1,100.00

Trustee Kress moved to approve Fire Dept expenditure request in the amount of \$1,100.00 for annual ladder testing, payable to Diversified Testing.
Trustee Lippus Second. Roll Call: All Approved.

E. FD2012-02 – Fire Department Expenditure Request \$2,160.00

Trustee Kress moved to approve Fire Dept expenditure request in the amount of \$2,160.00 for annual maintenance of life pacs, payable to Physio-Control.
Trustee Lippus Second. Roll Call: All Approved.

F. FD2012-03 – Fire Department Expenditure Request \$3,000.00

Trustee Kress moved to approve Fire Dept expenditure request in the amount of \$3,000.00, for annual testing/maintenance of SCBA breathing apparatus for 2012, payable to Pro-Am Safety.
Trustee Lippus Second. Roll Call: All Approved

G. FD2012-04 – Fire Department Expenditure Request \$1,200.00

Trustee Kress moved to approve Fire Dept expenditure request in the amount of \$1,200.00, for SCBA face-piece testing, payable to Pro-Am Safety.
Trustee Lippus Second. Roll Call: All Approved.

H. **AD2012-04 – Administrative Expenditure Request \$7,000.00**

Trustee Lippus moved to approve General expenditure request in the amount of \$7,000.00, for MOU for 2012, payable to Cuyahoga Soil and Water Conservation District (SWCD),
Trustee Kress Second. Roll Call: All Approved.

Business Items

A. **Resolution 1-2012 – Reappropriation Resolution**

Trustee Lippus made a motion to adopt Reappropriation Resolution 1-2012 to reappropriate funds for payment of expenses out of appropriate account/line item.
Trustee Kress Second. Roll Call: All Approved.

Resolution 2-2012 – 2012 Amended CER / 2011 unencumbered fund balance

Trustee Lippus made a motion to adopt Resolution 2-2012 to approve the 2012 Certificate of Estimated Resources to be submitted to Cuyahoga County. After conferring with Prosecutor Pelsozy, it was determined that the CER is administrative and not legislative in nature and therefore a resolution is not necessary.
Trustee Lippus withdrew her motion to adopt Resolution 2-2012.

B. **Certificate of Estimated Resources (CER) / End of year, 2011 unencumbered fund balance**

Trustee Lippus moved to adopt the 2012 Certificate of Estimated Resources (CER), as presented, for submittal to the Cuyahoga County Fiscal Office.
Trustee Kress Second. Roll Call: All Approved

C. **Resolution 3-2012 – Advertise for Requests for Qualifications for Playground Project**

Trustee Kress moved to adopt Resolution 3-2012 allowing Olmsted Township to advertise requests for qualifications for the playground project at the Early Childhood Center (ECC) in collaboration with the Olmsted Falls City Schools.
Trustee Lippus Second. Roll Call: All Approved

D. **Resolution 4-2012 – Voice Shot**

Trustee Lippus moved to adopt Resolution 4-2012, approving the use of Voice Shot with the City of Olmsted Falls, in the event of a joint emergency notification for the Olmsted community, and in conjunction with our emergency operations plan.
Trustee Kress Second. Roll Call: All Approved.

E. **Resolution 5-2012 – Healthcare Contributions**

Trustee Lippus moved to adopt Resolution 5-2012 approving an increase in the healthcare contributions made by the Olmsted Township Administrative Board, to 10% of the monthly premium.
Trustee Kress Second. Roll Call: All Approved

F. **Resolution 6-2012 – Assistance with Plumbing Inspections**

Trustee Lippus made a motion to adopt Resolution 6-2012, requesting assistance with plumbing inspections pursuant to various sections of the ORC and OAC.
Trustee Kress Second. Roll Call: All Approved.

