

TRUSTEES MEETING MINUTES

Wednesday, May 24, 2017

7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall

Trustees – Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer – Brian Gillette

Call the meeting to order

The Olmsted Township Board of Trustees' meeting of April 24, 2016 was called to order at 7:00 pm.

Roll Call Present were Trustees Tiffany Fischbach, Jeanene Kress, Lisa Zver and Fiscal Officer Brian Gillette. Assistant County Prosecutor Dale Pelsozy was also present.

Pledge of Allegiance All in attendance stood and recited.

Presentation – N/A

Public comment related to agenda – N/A

Reports

- A. Service Department – Bagley Sewer and Waterline project still on schedule, Bagley Bridge project will be fully open soon, will be announcing a date for Road Improvement projects for Brentwood and Villages of Lakeside, Sidewalk installation on Laurel Lane started yesterday, spring planting is almost complete, Branch chipping will be on the last Tuesday due to Memorial Day, Flag installation by Service Department, Bulk trash drop off on June 3rd, Continuing equipment maintenance.
- B. Police Department - 737 CAD Entries, 37 Reports, 11 MVA's, 6 Arrests, 83 Citations, 40 Community Engagements, Chief Vanyo and Lt. Adam attended a Leadership Seminar, Olmsted Township was listed as the 8th Safest City in the State of Ohio in the Safewise Security Systems Annual Report.
- C. Fire Department – ongoing training, Regional Flashover Trailer May 31 to June 2 at OTFD and Service Garage, CPR Training June 10th at Fire Station, used equipment on GovDeals.com, still waiting on the Turnout Gear Grant, received a Hazmat Operations Refresher through PUCO Q4 2017, staffing issues: injury, FMLA and a separation, Eliza Jennings Strategic Plan meeting tomorrow, Southwest Communications COC meeting was today.
- D. Building Department – N/A
- E. Fiscal Officer – Met with Trustees on Q1 Financials, will be meeting with all departments on Actual vs Budget results through May in June.

Amend Agenda – Old/New Business

Motion 2nd TF JK LZ
A & G TF LZ Yes Yes Yes

Approve Donation – NTE \$2,000

Motion 2nd TF JK LZ
TF LZ Yes Yes Yes

Old Business Items

- A. Baseball Commission – Donation not to exceed \$2,000.00

New Business Items

- A. Baldwin Wallace proposed Wellness Program and recommendation for fitness equipment
Need presentation and MOU
- B. Assistance to Fire Fighters Grant (AFG) \$109,000 for Breathing Air Packs
Great news, desperately needed
- C. Architectural Services for proposed Phase II Public Service Department & Phase III Admin/Bldg Dept
This is the next step for the project
- D. Fat Little 5K new route recommendation by Police Department
Route changed for safety of runners, residents and staff
- E. K. Hovnanian – Schady Reserve Construction Escrow and Maintenance Agreements
- F. Cemetery use of Olmsted Township Truck & Equipment
Approve use of Township Service Truck at Chestnut Grove Cemetery
- G. Construction Manager/Project Manager
Discussed on a project by project basis

Approve K. Hovnanian

Motion 2nd TF JK LZ
E TF LZ Yes Yes Yes

Approve Use of Service Truck

Motion 2nd TF JK LZ
F TF LZ Yes Yes Yes

Consent Agenda Items

- A. Trustee Meeting Minutes – May 10, 2017 and Special Meeting Minutes - May 10, 2017
- B. Payment of bills and payroll

Warrants	21863-21947	Approve Consent Agenda Items Motion 2nd TF JK LZ
Vouchers	676-2017 to 679-2017	
EO's	621-2017 to 674-2017	

A & B TF LZ Yes Yes Yes

Requisitions – Greater Than \$3000.00

- A. N/A

Amend Agenda – Resolutions	
Motion 2nd TF JK LZ	
H	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u>

Resolutions

- A. **Resolution 048-2017** – An Expenditure Resolution for payment of bills/payroll
- B. **Resolution 049-2017** – Reappropriation/Budget Adjustments/Transfers
- C. **Resolution 050-2017** – Department Requisitions
- D. **Resolution 051-2017** – Board of Health MOU
- E. **Resolution 052-2017** – Guardian Tracking Agreement
- F. **Resolution 053-2017** – NEORS Contract
- G. **Resolution 054-2017** – Agreement with Mark W. Ruby Architect
- H. **Resolution 055-2017** – Sick Leave Donation

Approve Resolutions	
Motion 2nd TF JK LZ	
A	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
B	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
C	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
D	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
E	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
F	Discussion on Subject
F	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
G	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>
H	<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>

Trustee Comments/Committee Reports

- Union Cemetery** – Comprehensive review of equipment, capital projects, revenue and expense streams
- JEDD** – no updates

Public Comment Unrelated To Agenda Trustees Fischbach and Zver trip to Washington DC – handed out literature

Any other matter that may come before the Board of Trustees

Mr. Peters - discussion on ending contract with CECOMS

Executive Session

Executive Session	
Motion 2nd TF JK LZ	
<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>	
In 8:03 Out 9:04	

Affirm Chief Vanyo's Decision and issue the May 24th Letter

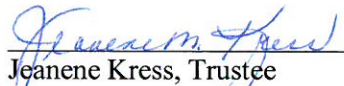
AffirmDecision	
Motion 2nd TF JK LZ	
<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>	

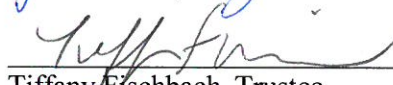
Adjournment

The Olmsted Township Board of Trustees' meeting of April 24, 2017 was adjourned at 9:08 pm.

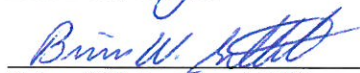
Adjournment	
Motion 2nd TF JK LZ	
<u>TF</u> <u>LZ</u> <u>Yes</u> <u>Yes</u> <u>Yes</u>	

Respectfully Submitted,


 Jeanene Kress, Trustee 6/14/17
Date


 Tiffany Fischbach, Trustee 6/14/17
Date


 Lisa Zver, Trustee 6/14/2017
Date


 Brian Gillette, Fiscal Officer 6/14/17
Date