

# **TRUSTEES MEETING MINUTES**

Wednesday, August 9, 2017

**7:00 PM Trustees Meeting - 26900 Cook Road - Town Hall**

Trustees – Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer – Brian Gillette

## **Call the meeting to order**

The Olmsted Township Board of Trustees' meeting of August 9, 2017 was called to order at 7:01pm.

## **Roll Call**

Present were Lisa Zver and Jeanene Kress. Trustee Tiffany Fischbach was not present. Fiscal Officer Brian Gillette and Assistant County Prosecutor Dale Pelsozy were also present.

## **Pledge of Allegiance**

All in attendance stood and recited.

## **Presentation – N/A**

## **Public comment related to agenda – N/A**

## **Reports**

- A. **Service Department** – Expect traffic delays for paving on Bagley between Old Fitch Road and Stearns to be completed by the time school starts. Two way traffic resumed on Skyline. New sidewalk East of Timber to the Plaza started today, culvert work being done on Lewis Road just South of Nobottom Road.
- B. **Police Department** – Safe Passages Grant being applied for with several different agencies, meeting with Congressman Renacci's office next week on Safe Passages Program. Volunteers in Policing Program will begin recruitment in the month of August via PD website and PD Facebook, PD looking into having a Twitter account as another form of communication, Command Staff Retreat at the Renaissance facility with OTPZD and Berea PD, Roll Call training this month on best practices for Domestic Violence from a DV advocate, Active Threat Training conducted on 07/28, 19 Reports, 3 MVA's, 5 Arrests, 44 Citations, 30 Community Engagements.
- C. **Fire Department** – Scheduling a Hazardous Materials Operations Refresher class in October, AFG Air Packs Grant currently being advertised, planning teambuilding training, regional rail training in conjunction with Norfolk Southern in the works, hose line will commence this week, air packs tested today, hose line demo on August 21<sup>st</sup>, 2 long time absences back on August 7<sup>th</sup>, part time testing, scheduling interviews for full time positions, MOU with BW being reviewed by BW, Hydrant testing will start in September, 59 Incidents, 45 EMS Calls, 1 Structural Fires, 1 Cooking Fire, 3 Brush Fires, 2 Gas Leaks, 1 CO, 3 Alarm System Calls, 2 Smokes Scares and other Misc. Incidents.
- D. **Building Department** – N/A
- E. **Fiscal Officer** – Closing July this week, will schedule department meetings, planning for 2018 Budget is beginning this month.

## **Old Business Items**

- A. N/A

## **New Business Items**

- A. Architectural Review Board – Part of the ORC – See Resolution 092-2017

**Consent Agenda Items**

- A. Trustee Meeting Minutes – July 26, 2017
- B. Payment of bills and payroll

Warrants	22212 to 22279	<b>Approve Consent Agenda Items</b>			
Vouchers	1039-2017 to 1040-2017	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>JK</b>
EO's	975-2017 to 1037-2017	A & B	<u>LZ</u>	<u>JK</u>	Yes Yes

**Requisitions – Greater Than \$3000.00**

- A. PS 2017-02 Payable to Protect-O-Seal, Inc. Amount not to exceed \$4,000 Acct# 1000-760-730-0000
- B. PS 2017-03 Payable to Payable to Valley Truck Center Amount \$78,885.00  
Acct # 2031-760-700-0000 and 2031-760-700-2000
- C. FD 2017-02 Payable to Stryker Amount \$70,291.16 Acct # 2281-760-700-0000
- D. FD 2017-03 Payable to Emergency Vehicle Repair & Service  
Amount \$4000.00 Acct # 2281-760-700-0000

<b>Approve Requisitions &gt; \$3000.00</b>				
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>JK</b>
A	<u>LZ</u>	<u>JK</u>	Yes	Yes
B	<u>LZ</u>	<u>JK</u>	Yes	Yes
C	<u>JK</u>	<u>LZ</u>	Yes	Yes
D	<u>LZ</u>	<u>JK</u>	Yes	Yes

**Resolutions**

- A. **Resolution 086-2017** – An Expenditure Resolution for payment of bills/payroll
- B. **Resolution 087-2017** – Reappropriation/Budget Adjustments/Transfers
- C. **Resolution 088-2017** – Department Purchase Orders
- D. **Resolution 089-2017** – Town Hall Roof Replacement Acceptance of Bid
- E. **Resolution 090-2017** – Public Service Department full-time hire J. Johnson
- F. **Resolution 091-2017** – DARE/SRO – Memo of Understanding
- G. **Resolution 092-2017** – Architectural Review

<b>Approve Resolutions</b>				
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>JK</b>	<b>LZ</b>
A	<u>LZ</u>	<u>JK</u>	Yes	Yes
B	<u>LZ</u>	<u>JK</u>	Yes	Yes
C	<u>LZ</u>	<u>JK</u>	Yes	Yes
D Discussion	<u>JK</u>	<u>LZ</u>	Yes	Yes
D Contingent *	<u>JK</u>	<u>LZ</u>	Yes	Yes
E	<u>LZ</u>	<u>JK</u>	Yes	Yes
F	<u>LZ</u>	<u>JK</u>	Yes	Yes
G	<u>LZ</u>	<u>JK</u>	Yes	Yes

\* Contingent upon presentations of bond signed by contractor and insurance company.

**Trustee Comments/Committee Reports**

Union Cemetery – Cleaning up trees on property  
JEDD – N/A

**Public Comment Unrelated To Agenda – N/A**

**Any other matter that may come before the Board of Trustees – N/A**

**Adjournment**

The Olmsted Township Board of Trustees' meeting of August 9, 2017 was adjourned at 9:01pm.

Respectfully Submitted,

*Jeanene Kress*      08.22.17  
 \_\_\_\_\_  
 Jeanene Kress, Trustee      Date

*Tiffany Fischbach*      8/23/17  
 \_\_\_\_\_  
 Tiffany Fischbach, Trustee      Date

*Lisa Zver*      8/23/2017  
 \_\_\_\_\_  
 Lisa Zver, Trustee      Date

*Brian W. Gillette*      8/23/17  
 \_\_\_\_\_  
 Brian Gillette, Fiscal Officer      Date