

# TRUSTEES MEETING MINUTES

Wednesday, January 10, 2018

7:00 PM Trustees Meeting - 26900 Cook Road - Town Hall

Trustees – Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer – Brian Gillette

## Organization Meeting

### A. Fiscal Officer Calls Meeting to Order

The Olmsted Township Board of Trustees' meeting of January 10, 2018 was called to order at 7:00pm.

### B. Roll Call

Present were Tiffany Fischbach, Lisa Zver and Jeanene Kress. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was not present.

### C. Nomination(s) and Election(s) of New Officers

Nomination for Chair – Trustee Zver

Nomination for Vice-Chair – Trustee Fischbach

<u>Approve – Elections</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
Chair	<u>JK</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
V Chair	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

## Convene Regular Meeting

## Call the meeting to order

The Olmsted Township Board of Trustees' meeting of January 10, 2018 was called to order at 7:04pm.

## Roll Call

Present were Tiffany Fischbach, Lisa Zver and Jeanene Kress. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was not present.

## Pledge of Allegiance

All in attendance stood and recited.

## Presentation

### Oath of Office - Councilman Gallagher administered

Tiffany Fischbach

Lisa Zver

Justin Whelan

### Proclamation

Kiwanis Celebrating 90 Years

## Public comment related to agenda – N/A

## Department Reports

- A. **Fire Department** – working on the BWC Grant, PUCO Grant and the AFG Grant, HazMat Refresher Training at the OTFD with NOFP and OFFD on Jan 12, 19 and 26, Bowling Green Size-up & Command Fire Command Class, ISC 300 Training and ICS 400 Training at OTFD in April and May respectively, processing 3 applicants for Part-time with a possible Jan 29 start date, Roof Leak repaired, new fan replacement expected tomorrow, Appeal Hearing on Feb 6 in Ashland, Health & fitness Equipment may arrive on Jan 24, 63 Incidents, 2 Structural Fires, 3 Carbon Monoxide, 1 Cooking Fire, 2 MVA's, 46 EMS Calls.
- B. **Police Department** - 639 CAD Entries, 13 Police Reports, 6 MVA's, 2 Arrests, 23 Citations, 21 Community Engagements
- C. **Service Department** – N/A
- D. **Building Department** – Olmsted Falls High School Project received Phased approval, Footer, Foundation Shell and Roof approved, Mechanical, Electrical and Interior plans have been delivered, developer interested in 30 Acres on Schady Rd. with County Planning, Started record retention and clean-up of file, received letter from Mr. Boyer stating that the Township had no jurisdiction on his property due to being agricultural, could not find records zoned agricultural, working on clarification of residential vs. agricultural.
- E. **Fiscal Officer** – December 2017 closed, 2018 Temporary Budget complete and working on 2018 Permanent Budget

**Old Business Items – N/A**

**New Business Items**

- A. Establish Regular Trustee Meeting Dates 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month – agreed upon
- B. Appointing representatives to the JEDD Board, Cemetery Board, Olmsted Chamber of Commerce – Discussed – No Action
- C. Three Z – Leaf Collection – Discussed – No Action
- D. National School Choice Week Proclamation – May be interested
- E. Dissolution of NOCOP – Approximately \$10K to 13K owed to the Township, working to recover
- F. Police Department Transfer Assets - Reviewed
- G. Fire Department Transfer Assets - Reviewed

**Consent Agenda Items**

- A. Trustee Meeting Minutes – December 27, 2017 & Special Meeting Minutes - December 29, 2017 & January 3, 2018
- B. Payment of bills and payroll

Warrants	22914 - 23002
Vouchers	1760-2017 to 1766-2017 and 61-2018 to 62-2018
EO's	1-2018 to 59-2018

**Requisitions – Greater Than \$3000.00**

- A. N/A

<u>Approve – Consent Agenda Items</u>					
<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>	
A & B	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Resolutions**

- A. **Resolution 006-2018** – Reappropriation/Budget Adjustments/Transfers
- B. **Resolution 007-2018** – Resignation from Board of Zoning Commission S. Ross
- C. **Resolution 008-2018** – Appoint to Board of Zoning Commission J. Whelan

<u>Approve - Resolutions</u>					
<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>	
A	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Trustee Comments/Committee Reports**

**Union Cemetery** – Closed 2017 year, post financial statement on Website, capital projects, revamp cemetery, remove trees  
**JEDD** – work session on Jan. 22, 2018

**Public Comment Unrelated To Agenda**

Mr. McCarty – Thanked the Fire and Police Department for help in a medical emergency

**Any other matter that may come before the Board of Trustees – N/A**

**Adjournment**

The Olmsted Township Board of Trustees’ meeting of January 10, 2018 was adjourned at 8:15pm.

Respectfully Submitted,

_____ Jeanene Kress, Trustee	_____ Date
_____ Tiffany Fischbach, Trustee	_____ Date
_____ Lisa Zver, Trustee	_____ Date
_____ Brian Gillette, Fiscal Officer	_____ Date