



**TRUSTEES MEETING NOTICE & AGENDA**  
**Wednesday, February 14, 2018**  
**7:00 PM Trustees Meeting - 26900 Cook Road - Town Hall**  
*Trustees - Jeanene Kress, and Lisa Zver*  
*Fiscal Officer - Brian Gillette*

**Township Mission:** *To inspire long term confidence in local government by acting in a coordinated, ethical, fiscally responsible manner to achieve identified priorities and long term goals. Each employee will do so by achieving their job related expectations, providing outstanding service, demonstrating integrity in their actions, and engaging in open communication with co-workers and the public.*

**1. Call the meeting to order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Presentation**

- Proclamation - Berea Printing
- Berea VFW
- Oath of Office - Cody Reaser

**5. Public comment related to agenda**

**6. Reports**

- A. Fire Department
- B. Building Department
- C. Police Department
- D. Service Department
- E. Administrator
- F. Fiscal Officer

**7. Old Business Items**

**8. New Business Items**

- A. CCESAB Board Appointment for 2018-2020
- B. Sick Leave Transfer
- C. Administrative Assistant Comp Time Accrual
- D. Rescind Resolution 013-2018 Part-Time Firefighter C. Angeloff
- E. Northeast Ohio City Council Association Annual Membership Dues
- F. Trustee Interviews scheduled for February 15, 2018 and February 16, 2018
- G. Local Government Conference and Records Training March 22<sup>nd</sup> and March 23<sup>rd</sup>
- H. Land Reutilization Procedure

**Consent Agenda Items**

- A. Trustee Meeting Minutes - January 24, 2018 and Special Meeting Minutes - January 29, 2018
- B. Payment of bills and payroll

|          |                      |
|----------|----------------------|
| Warrants | 23062 - 23178        |
| Vouchers | 196-2018 to 210-2018 |
| EO's     | 135-2018 to 194-2018 |

**9. Requisitions – Greater Than \$3000.00**

- A. PD 2018-01 Payable to Watch Guard Amount \$34347.25 Account # 2081-210-740-0000

**10. Resolutions**

- A. **Resolution 018-2018** – An Expenditure Resolution for payment of bills/payroll
- B. **Resolution 019-2018** – Retain Engineering Service with Joseph Schaller
- C. **Resolution 020-2018** – Police Department Full-Time Patrolman C. Reaser
- D. **Resolution 021-2018** - Agreement with Three-Z-Inc. for 2018-2019
- E. **Resolution 022-2018** – Adopt Building and Zoning Fees and Permit Charges
- F. **Resolution 023-2018** – Police Department Vehicle Lease

**11. Trustee Comments/Committee Reports**

Union Cemetery  
JEDD

**12. Public Comment Unrelated To Agenda**

**13. Any other matter that may come before the Board of Trustees**

**14. Adjournment**

NOTE: This is a proposed agenda only.

**Executive Session**

Property, personnel, pending litigation with Legal Counsel, or Economic Development

**February Calendar Event List**

|                              |  |
|------------------------------|--|
| 2/14/2018 7:00 AM – 12:00 PM | (Public Service Department) <b>RECYCLING DAY at 7900 Fitch Road</b>        |
| 2/14/2018 7:00 PM            | (Board of Trustees) <b>TRUSTEE MEETING</b>                                 |
| 2/15/2018 9:00 AM            | (Board of Trustees) <b>TRUSTEE INTERVIEWS</b>                              |
| 2/16/2018 9:00 AM            | (Board of Trustees) <b>TRUSTEE INTERVIEWS</b>                              |
| 2/17/2018 10:30 AM           | (Board of Trustees) <b>WORK SESSION</b>                                    |
| 2/19/2018                    | (Board of Trustees) <b>TOWNSHIP OFFICES CLOSED – PRESIDENT DAY</b>         |
| 2/21/2018 7:00 PM            | (Boards and Commissions) <b>Board of Zoning Appeals Meeting - CANCELED</b> |
| 2/22/2018 7:00 PM            | (Boards and Commissions) <b>Board of Zoning Work Session</b>               |
| 2/23/2018 9:00 AM – 10:00 AM | (Police Department) <b>Coffee with the Chief</b>                           |
| 2/26/2018 7:00 PM            | (Board of Trustees) <b>JEDD Work Session</b>                               |
| 2/28/2018 7:00 AM – 12:00 PM | (Public Service Department) <b>RECYCLING DAY at 7900 Fitch Road</b>        |
| 2/28/2018 7:00 PM            | (Board of Trustees) <b>TRUSTEE MEETING</b>                                 |