

# TRUSTEES MEETING MINUTES

Wednesday, December 13, 2017

7:00 PM Trustees Meeting - 26900 Cook Road - Town Hall

Trustees - Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer - Brian Gillette

## Call the meeting to order

The Olmsted Township Board of Trustees' meeting of December 13, 2017 was called to order at 7:11pm.

## Roll Call

Present were Tiffany Fischbach, Lisa Zver and Jeanene Kress. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was not present.

**Pledge of Allegiance** - All in attendance stood and recited.

**Presentation** - N/A

**Public comment related to agenda**

## Reports

- A. **Building Department** - No presentation
- B. **Fire Department** - BWC Grant for Cancer Prevention, PUCO Grant for HazMat training, HazMat Refresher Training at the OTFD with OTFD and NOFD on January 12th, 19th and 26th. Processing 3 applicants for Part-Time, No issues on equipment, garage door malfunction addressed, working to finalize the 2018 Budget, meeting tomorrow with CCOMS, High School project moving along, Fire Code Violation Hearing rescheduled, still working the Evergreen Farms issue, met with Renaissance on safety plans, Ready Notify has 1,000 homes out of 6,000, Transformer repair for Columbia Park, 77 Incidents, 3 Structural Fires, 1 MVA, 4 Gas leaks, 62 EMS Calls and other misc incidents.
- C. **Police Department** - 378 CAD Entries, 18 Reports, 5 MVA's, 3 Arrest, 32 Citations, 18 Community Engagements, License Plate Readers at Cook and Stearns, CO Cruiser warranty issue solved.
- D. **Service Department** - Two-way traffic on Stearns will be open no later than the 18th, 2016-2017 Roadway Projects completed this year, Sal Storage Facility floor was set last week, Clear Span Roof to begin this week, excavation beginning on quality water basin, Leaf Collection ended in December, Street Sweeping on hold due to weather, Hot Seal ended also.
- E. **Fiscal Officer** - November Month Financials Completed, working on Temporary Budget, shooting for Permanent Budget in January.

## Old Business Items

- A. N/A

<u>Amend - New Business Item</u>					
<u>Motion 2<sup>nd</sup> TF JK LZ</u>					
C added	TF	LZ	Yes	Yes	Yes

## New Business Items

- A. OTA Conference - January 31, February 1-2 - Discussed importance of the training.
- B. Harp Change Order to be increased by \$4,500.00
- C. BWC Grant for Fire Department

<u>Approve - New Business Item</u>					
<u>Motion 2<sup>nd</sup> TF JK LZ</u>					
B	JK	TF	Yes	Yes	Yes

<u>Approve - New Business Item</u>					
<u>Motion 2<sup>nd</sup> TF JK LZ</u>					
C	TF	LZ	Yes	Yes	Yes

## Consent Agenda Items

- A. Trustee Meeting Minutes - November 29, 2017
- B. Payment of bills and payroll

Warrants	22795-22838
Vouchers	1683-2017 to 1684-2017 and 1685-2017 to 1692-2017
EO's	1614-2017 to 1681-2017

<u>Approve - Consent Agenda Items</u>					
<u>Motion 2<sup>nd</sup> TF JK LZ</u>					
A & B	TF	LZ	Yes	Yes	Yes

**Requisitions – Greater Than \$3000.00**

- A. AD 2017-02 Payable to Health & Fitness Equipment/Rogue Amount not to exceed \$12,000.00  
Acct # 2281-230-740-0000, 2081-210-740-0000, 2031-330-430-0000(2). 1000-760-740-0000
- B. PS 2017-08 Payable to USA Roofing, Inc. Amount \$3,794.82 Acct # 1000-760-730-0000

<b>Approve – Requisitions</b>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
A	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Resolutions**

- A. **Resolution 151-2017** – Reappropriation/Budget Adjustments/Transfers
- B. **Resolution 152-2017** – An Expenditure Resolution for payment of bills/payroll
- C. **Resolution 153-2017** – Department Purchase Orders
- D. **Resolution 154-2017** – MOU CSWD for technical assistance related to pollution prevention
- E. **Resolution 155-2017** - Agreement with Shred-It
- F. **Resolution 156-2017** – Extend Training Marbles Agreement
- G. **Resolution 157-2017** - Retain Agreement with Fishel Hass Albrecht
- H. **Resolution 158-2017** – Senior Transportation Agreement
- I. **Resolution 159-2017** – Public Service Full-Time Hire P. O’Linn
- J. **Resolution 160-2017** – Public Service appoint E. Williams to Tech II
- K. **Resolution 161-2017** – Agreement with CSWD and NEORS (PIPE)
- L. **Resolution 162-2017** – Resignation P. Linn from Zoning Commission

**Trustee Comments/Committee Reports**

**Union Cemetery** – Consultant hired, new software, mapping  
**JEDD** – No updates, next meeting when new Mayor in place  
**Many Meetings** – OHM to look at the Township and help Plan

**Public Comment Unrelated To Agenda**

**Mr. Boecker announced plans to run against Tom Patton**

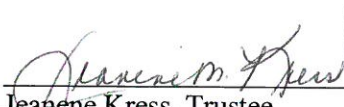
**Any other matter that may come before the Board of Trustees – N/A**

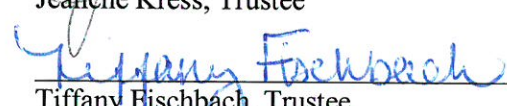
<b>Approve - Resolutions</b>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
A	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
F	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
G	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
H	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
I	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
J	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
K	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
L	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

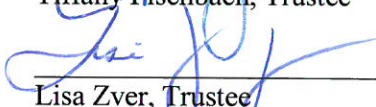
**Adjournment**

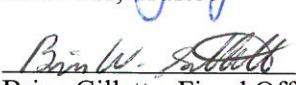
The Olmsted Township Board of Trustees’ meeting of December 13, 2017 was adjourned at 8:00pm.

Respectfully Submitted,

  
 Jeanene Kress, Trustee 12-27-17  
 Date

  
 Tiffany Fischbach, Trustee 12-27-17  
 Date

  
 Lisa Zver, Trustee 12-27-17  
 Date

  
 Brian Gillette, Fiscal Officer 12-27-17  
 Date