

TRUSTEES MEETING MINUTES

Wednesday, December 27, 2017

7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall

Trustees – Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer – Brian Gillette

Call the meeting to order

The Olmsted Township Board of Trustees’ meeting of December 27, 2017 was called to order at 7:02pm.

Roll Call

Present were Tiffany Fischbach, Lisa Zver and Jeanene Kress. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was not present.

Pledge of Allegiance

All in attendance stood and recited.

Presentation – N/A

Public comment related to agenda – N/A

Reports

- A. **Building Department** – Architectural Review Board on 12/21/17 with Friendship Kitchen Gas Station (all changes made and approved), Phased Approval on the High School Project for Core and Shell (footer, foundation, shell and rood approved), organizing the office during the Christmas week, updating building department applications and reviewing permit fee costs, Shady Road Phase II is 90% complete, Phase III underway, Pembroke started 1st home last week, Both State and County has cleared Mr. Boyer to clear land.
- B. **Fire Department** – BWC Grant for Cancer Prevention submitted, PUCO Grant - HazMat Training on Jan 12, 19, & 26, ICS 300 and ICS 400 Training at the OTFD in April and May respectively, processing 3 applicants for Part-time employment, working with Fiscal Officer Department on closing up 2017 and 2018 Budget, reviewing plans for High School Project, Appeal Hearing on Jan 8 in Ashland regarding a Fire Code Violation, Evergreen Farm issue still in the works, Read Notify special requests are welcomed, 1,100 of 6,00 homes signed up, transformer repairs and electrical shutdowns at Columbia Park being addressed with HOA, CP management, First Energy and Tom Cole, 79 Incidents, 1 Structural Fire, 1 Chimney Fire, 2 MVA’s, 1 extrication of victim, 2 gas leaks, 65 EMS Calls, on pace to exceed last year’s incident totals by 200.
- C. **Police Department** – 684 CAD Entries, 13 Police Reports, 5 MVA’s, 6 Arrests, 28 Citations, 43 Community Engagements, Agency Inventory for 2017 completed, Interviewing for 1 Full-Time Officer and 1 Part-Time Officer, Sunday Jan 28, 2018 BW Music Conservatory will hold 2nd annual “We Do Recover” Fundraiser for Safe Passages Program.
- D. **Service Department** – N/A
- E. **Fiscal Officer** – Closing up 2017, working on 2018 Budgets, Cash position in good shape going into 2018

Old Business Items

- A. N/A

New Business Items

- A. Letter to Terminate United Healthcare - Reviewed
- B. Letter to Terminate Minute Men – Reviewed
- C. Intern Katherine Kelly
- D. Director of Public Service, Edward Salk, Jr. – vacation payout request

<u>Approve – New Business Item</u>					
	<u>Motion</u>	<u>2nd</u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

Consent Agenda Items

- A. Trustee Meeting Minutes – December 13, 2017 and Public Hearing Meeting – December 14, 2017
- B. Payment of bills and payroll

Warrants	22839 - 22913
Vouchers	1695-2017 and 1756-2017 to 1759-2017
EO's	1696-2017 to 1754-2017

Requisitions – Greater Than \$3000.00

- A. N/A

<u>Approve – Consent Agenda Items</u>					
	<u>Motion</u>	<u>2nd</u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
A & B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

Resolutions

- A. **Resolution 163-2017** – Reappropriation/Budget Adjustments/Transfers
- B. **Resolution 164-2017** – An Expenditure Resolution for payment of bills/payroll
- C. **Resolution 165-2017** – Retain Training Marbles for 2018
- D. **Resolution 166-2017** – Building Department Appoint H. Serrano to full-time
- E. **Resolution 167-2017** – Amend 2017 CER
- F. **Resolution 168-2017** – 2018 Temporary Budget
- G. **Resolution 169-2017** – 2018 Revenue Budget
- H. **Resolution 170-2017** – Proposed 2018 CER
- I. **Resolution 171-2017** – Parcel Purchase
- J. **Resolution 172-2017** – Tiffany Fischbach stepping down from JEDD Board
- K. **Resolution 173-2017** – Appoint Lisa Zver to JEDD Board
- J. **Resolution 174-2017** - Department Purchase Orders

<u>Approve - Resolutions</u>					
	<u>Motion</u>	<u>2nd</u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>
A	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D Table	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E	<u>TF</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
F	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
G	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
H	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
I	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
J Table	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

Trustee Comments/Committee Reports

Union Cemetery – No Updates
 JEDD – No Updates

Public Comment Unrelated To Agenda

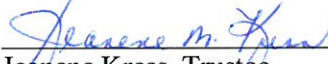
Mr. McCarty – Talked about Read Notify alert when Crime within 2 miles, temporary road setback question, arrest while on own property question


Any other matter that may come before the Board of Trustees - N/A

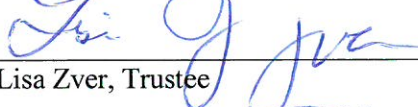
Adjournment

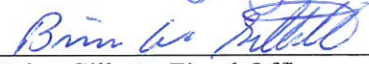
The Olmsted Township Board of Trustees' meeting of December 27, 2017 was adjourned at 8:05pm.

Respectfully Submitted,

 _____ 01-10-18
 Jeanene Kress, Trustee Date

 _____ 1/10/18
 Tiffany Fischbach, Trustee Date

 _____ 1/10/18
 Lisa Zver, Trustee Date

 _____ 1/10/18
 Brian Gillette, Fiscal Officer Date