

# TRUSTEES MEETING MINUTES

Wednesday, January 24, 2018

7:00 PM Trustees Meeting - 26900 Cook Road - Town Hall

Trustees - Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer - Brian Gillette

## Call the meeting to order

The Olmsted Township Board of Trustees' meeting of January 24, 2018 was called to order at 7:00pm.

## Roll Call

Present were Tiffany Fischbach, Lisa Zver. Jeanene Kress was not present. Fiscal Officer Brian Gillette was present. Assistant County Prosecutor Dale Pelsozy was not present.

**Pledge of Allegiance** All in attendance stood and recited.

**Presentation** - Both rescheduled until next meeting

Proclamation - Berea VFW Post 6776

Proclamation - Berea Printing Company

**Public comment related to agenda** - N/A

## Reports

- A. Police Department - 765 CAD Entries, 19 Police Reports, 5 MVA's, 5 Arrests, 54 Citations, 29 Community Engagements, 01/28/18 2018 BW Music Conservatory will hold 2<sup>nd</sup> Annual "We Do Recover" Fundraiser for the Safe Passages Program, License Plate Reader will be installed on 01-29-18 at the corner of Stearns and Cook, New server will be installed next week, Olmsted Kiwanis donate \$200.00 to the DARE program, SRO English has been working with the Schools and CECOMS to improve radio communications for critical incidents, the PD will be hosting a two-day "Documenting Force" class in March or April at the IA Club.
- B. Fire Department - PUCO Grant- HazMat Awareness Training; last session this Friday Jan 26, AFG - Submitting for Ladder Truck jointly with NOFD, State Equipment Grant due 01/31/18, Bowling Green Size-up & Command class and ICS 300 and ICS 400 training, 3 applicants for Part-Time, Minor repair for a roof leak, electric ventilation fan replace on Ladder 6 under warranty, Fire Code Violation set for 02/06/2018, 88 Incidents, 2 Gas Leaks, 2 Carbon Monoxide, 1 Cooking Fire, 2 MVA's, 2 Rescues, 74 EMS Calls, Health & Fitness equipment arrived, a Full-Time Lieutenants position is open, ECC Firefighter Reading Program started last week, CERT Fundraiser 02/23/18 at Razzles
- C. Building Department - Phase 2 High School Plans received, met with Cuyahoga County Planning on maps for the Township, a property owner inquired about the process to build 10 to 15 homes on his property, attended the Heritage Home Program (1.99% APR for Home Improvements), Fitch Road EPA issues being addressed, need more info on tree clearing on Mr. Boyer's property.
- D. Service Department - N/A
- E. Fiscal Officer - Working on Permanent Budget, Closing January, Finance Committee

**Old Business Items** - N/A

## New Business Items

- A. Robert Sampsel Retirement Letter - ample time to fill position
- B. Posting of Part-Time Building Inspector
- C. More Grant \$500.00 for OTA Conference Registration

<u>Approve - Letter of Intent</u>				
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>LZ</u>
A	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>

<u>Approve - Posting for Inspector</u>				
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>LZ</u>
B	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>

<u>Approve - Accept Grant</u>				
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>TF</u>	<u>LZ</u>
C	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>

**Consent Agenda Items**

- A. Trustee Meeting Minutes – January 10, 2018
- B. Payment of bills and payroll

Warrants	23003 - 23061	<b>Approve – Consent Agenda Items</b>			
Vouchers	131-2018 to 134-2018	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>TF</b>
EO's	63-2018 to 129-2018	A & B	<u>LZ</u>	<u>TF</u>	<u>Yes</u> <u>Yes</u>

**Requisitions – Greater Than \$3000.00**

- A. N/A

<b>Amend - Agenda</b>
<b>Motion 2<sup>nd</sup> LZ TF</b>
H added <u>LZ</u> <u>TF</u> <u>Yes</u> <u>Yes</u>

**Resolutions**

- A. **Resolution 009-2018** – Reappropriation/Budget Adjustments/Transfers
- B. **Resolution 010-2018** – An Expenditure Resolution for payment of bills/payroll
- C. **Resolution 011-2018** – Agreement with Associated Consulting Solutions \*\*
- D. **Resolution 012-2018** – 2018 Recycling Awareness Grant
- E. **Resolution 013-2018** – Appoint Part-Time Fire Fighter C. Angeloff
- F. **Resolution 014-2018** – Appoint Part-Time Fire Fighter S. McNeilly
- G. **Resolution 015-2018** - Appoint Part-Time Fire Fighter Z. Shells
- H. **Resolution 016-2018** - Amend Resolution 005-2018

\*\*Need to amend the Resolution for CT to include the High School only

<b>Approve - Resolutions</b>				
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>TF</b>
A	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
B	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
C	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
D	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
E	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
F	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
G	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>
H	<u>LZ</u>	<u>TF</u>	<u>Yes</u>	<u>Yes</u>

**Trustee Comments/Committee Reports**

Union Cemetery – N/A

JEDD – Met last Monday for a synopsis with new Mayor Graven

**Public Comment Unrelated To Agenda**

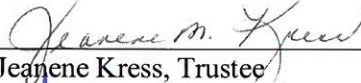
Mr. McCarty update on Burial at Sea information

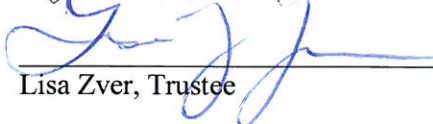
**Any other matter that may come before the Board of Trustees – N/A**


**Adjournment**

The Olmsted Township Board of Trustees' meeting of January 24, 2018 was adjourned at 7:34pm.

Respectfully Submitted,

  
 Jeanene Kress, Trustee 2/14/2018  
Date

  
 Lisa Zver, Trustee 2/18/2018  
Date

  
 Brian Gillette, Fiscal Officer 2/14/18  
Date