

# **TRUSTEES MEETING MINUTES**

**Wednesday, February 28, 2018**

**7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall**

*Trustees – Laurence Abbott, Jeanene Kress and Lisa Zver Fiscal Officer – Brian Gillette*

## **Call the meeting to order**

The Olmsted Township Board of Trustees' meeting of February 28, 2018 was called to order at 7:03pm.

## **Roll Call**

Present were Lisa Zver, Jeanene Kress and Laurence Abbott. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was not present.

## **Pledge of Allegiance**

All in attendance stood and recited.

**Amend Agenda – Remove Special Meeting Minutes**

**Motion 2<sup>nd</sup> LZ JK**  
**LZ JK Yes Yes**

## **Presentation**

Proclamation – Tiffany Fischbach – Proclamation read and gifts  
Proclamation – Meals on Wheels - Proclamation read  
Oath of Office – Larry Abbott – Oath and Sworn into Office

## **Public comment related to agenda – N/A**

## **Reports**

- A. Police Department - 873 CAD Entries, 22 Police Reports, 4 MVA's, 5 Arrests, 43 Citations, 40 Community Engagements, Affixed license Plate Readers will be installed on March 14<sup>th</sup> on Stearns Road, OTPD to host 2 Use of Force classes at the Westside Irish American Club in May and July, Sgt. Sears and Det. Tyler will attain the OPOTA (STEP) Scenario Training Equipment Program, OTPD to host a "Legal Technology Issues in Law Enforcement" one day seminar.
- B. Fire Department – AFG ladder Grant Submitted jointly with NOPD, State Grant submitted for 6 sets of turnout gear, County grant for Ballistic vests and Helmets in process, State grant for Sauna to increase cancer prevention submitted, Bowling Green Size-up & Command Fire Command Class, ISC 300 Training and ICS 400 Training at OTFD in April and May respectively, 2 part-time firefighters have completed training and will start filling shifts on March 1, a full time Lieutenants position is being processed, advertising for more part-time help, meeting with school superintendent and principal on recent issues, meeting with American Wire and Building Department on recent appeal ruling, 92 incidents, 1 building fire, 2 cooking fires, 1 carbon monoxide incident, 2 MVA's 76 EMS calls and other misc. incidents
- C. Building Department – Met with property owner and Public Works about 36 acres behind Elizabeth. Meeting with Mr. Boyer about stopping work on his land, High School progress meeting on March 12, meeting with an Engineering firm on retail strip mall on Stearns and Cook, new church congregation looking to move to the Township.
- D. Service Department – N/A
- E. Administrator – Assessing personnel and services throughout the township, meeting with County Public Works, working on development contract and projects, CCSWD Grant for \$4,300.00 received, notice of grant award from NOPEC for \$51,218.00 for energy infrastructure, meeting with communities and agencies that deal with the Township on a daily basis, getting acquainted with the sidewalk project, reviewing plans and funding sources for Admin Building, Union Decertification on 02/22/18, working with Dale on sidewalk maintenance and repair policy, budget work sessions completed.

F. Fiscal Officer – January closed, Permanent 2018 Budget just about wrapped up, February close in the works.

**Old Business Items**

Recycling not being staffed properly. Please review the staffing.

**New Business Items**

- A. Sidewalk Right of Way Fitch Road – need easements
- B. Decertification of CWA Union Contract - discussed
- C. Contribution to Olmsted Falls High School Masquers

<b>Approve – Masquers \$75.00 Contribution</b>					
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>JK</b>	<b>LA</b>
C			<u>LZ</u>	<u>LA</u>	<u>Yes Yes Yes</u>

**Consent Agenda Items**

- A. Trustee Meeting Minutes – February 14, 2018
- B. Payment of bills and payroll

<b>Approve – Consent Agenda Items</b>					
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>TF</b>	<b>JK</b>
A & B			<u>LZ</u>	<u>LA</u>	<u>Yes Yes Yes</u>

Warrants	23179-23248
Vouchers	282-2018 to 287-2018
EO's	211-2018 to 280-2018

**Requisitions – Greater Than \$3000.00 - N/A**

**Resolutions**

- A. **Resolution 025-2018** – Reappropriation/Budget Adjustments/Transfers
- B. **Resolution 026-2018** – Expenditure Resolution/Department Purchase Orders
- C. **Resolution 027-2018** – Agreement with Envision Group, LLC
- D. **Resolution 028-2018** - Public Service Department Employee Compensation

**Trustee Comments/Committee Reports**

**Union Cemetery** – Looking for Cemetery Consultant  
**JEDD** – 2 Stumbling blocks for JEDD: Multiple land Owners and Tie in Fees with Cuyahoga County and North Olmsted

<b>Motion for Discussion</b>					
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>JK</b>	<b>LA</b>
C Discuss			<u>LZ</u>	<u>LA</u>	<u>Yes Yes Yes</u>

**Public Comment Unrelated To Agenda**

**Mr. McCarty** – Boyer land Issue discussed

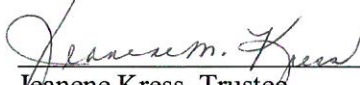
<b>Approve - Resolutions</b>					
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>LZ</b>	<b>JK</b>	<b>LA</b>
A			<u>JK</u>	<u>LA</u>	<u>Yes Yes Yes</u>
B			<u>LZ</u>	<u>LA</u>	<u>Yes Yes Yes</u>
C			<u>LZ</u>	<u>JK</u>	<u>Yes Yes Yes</u>
D			<u>LZ</u>	<u>LA</u>	<u>Yes Yes Yes</u>

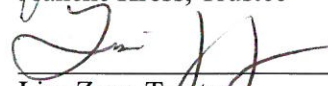
**Any other matter that may come before the Board of Trustees – N/A**

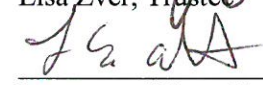
**Adjournment**

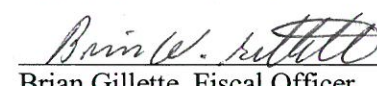
The Olmsted Township Board of Trustees' meeting of February 28, 2018 was adjourned at 8:26pm.

Respectfully Submitted,

 3/14/2018  
 \_\_\_\_\_  
 Jeanene Kress, Trustee Date

 3/14/2018  
 \_\_\_\_\_  
 Lisa Zver, Trustee Date

 3/14/2018  
 \_\_\_\_\_  
 Laurence Abbott, Trustee Date

 3/14/2018  
 \_\_\_\_\_  
 Brian Gillette, Fiscal Officer Date