

TRUSTEES MEETING MINUTES

Wednesday, March 14, 2018

7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall

Trustees – Laurence Abbott, Jeanene Kress and Lisa Zver Fiscal Officer – Brian Gillette

Call the meeting to order

The Olmsted Township Board of Trustees' meeting of March 14, 2018 was called to order at 7:00pm.

Roll Call

Present were Trustees Lisa Zver, Jeanene Kress and Laurence Abbott. Fiscal Officer Brian Gillette and Assistant County Prosecutor Dale Pelsozy were also present.

Pledge of Allegiance

All in attendance stood and recited.

Presentation

Resolution 036-2018 - Appoint Zoning Commission Member G. Winters

Swearing In – Firefighter Shane McNeilly – Sworn in

Firefighter Zachary Shells – Sworn in

Public comment related to agenda – N/A

<p><u>Amend Agenda</u> <u>Remove Resolution 030-2018 and</u> <u>Move Resolution 036-2018 to</u> <u>Presentation section</u> <u>Motion 2nd LZ JK LA</u> <u>LZ JK Yes Yes Yes</u></p>
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Approve - Resolutions

<p><u>Motion 2nd LZ JK LA</u> Res 036-2018 <u>LZ LA Yes Yes Yes</u></p>
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Reports

- A. **Police Department** - 878 CAD Entries, 20 Police Reports, 6 MVA's, 6 Arrests, 40 Citations, 42 Community Engagements, License Plate Readers Cameras installed today, Sears and Det. Tyler will attain the OPOTA (STEP) Scenario Training Equipment Program, annual Taser re-certification training in the next 2 weeks, Chief Vanyo and Lt. Adam will be participating in the Olmsted Falls School Communication Forum on March 21st, new SUV patrol vehicles were ordered, the Blue Courage "What's Your Why" Training was a success, PD members will be reading to student at the ECC.
- B. **Fire Department** – SAFER Staffing Grant is open on March 26th, County grant for Ballistic vests and Helmets in process, AFG and Equipment Grants, Bowling Green Size-up & Command Fire Command Class and State Fire Blast Training, a full time Lieutenants position is being processed and interviews will be held on March 23rd, with 2 new part-time hires staff is up to 5, met with Turner Construction and Building Commissioner about HS project, Grand Oaks issued warning about street blockage and illegal burns, Pet mask donation from Invisible Fence.
- C. **Building Department** – Good meeting with Turner Construction and HS Board about timeline, BZA meeting next week with 2 properties on the agenda, meeting with OF Building Dept. on Mr. Boyer's documents on file, spoke with American Wire and Cable about sprinkler system, started evaluation properties for Landbank, sending out violation letters for correction.
- D. **Service Department** – Salt facility needs to be sealed before use, proud of staff while we are short staffed, war of potholes, keeping up with vehicle and facility maintenance, # system for trucks, backflow testing, bulk trash and branch chipping.
- E. **Administrator** – Updates on Service hiring, retained Envision comprehensive plan – kick off meeting on the 10th at the Town Hall, magnets for solid waste newsletter underway, newsletter will be delivered a week after Easter, April 20th State of the Township form 8am-10am, working with developers on projects in the Township, Administration Building Plans being finalized, Sidewalk Project being reviewed, working with County Public Works and County Planning, spoke to developers looking at commercial properties, 1 restaurant, 1 coffee shop, 1 quick service restaurant, NOPEC – Special Event Grant for \$2,000.

- F. **Fiscal Officer** – Close the books by around the 10th, department financial meetings around 15th, budget done, set up Finance Committee Meetings, looking at delinquent taxes.

Old Business Items – N/A

New Business Items

- A. Accepting resignation of T. Bauman and T. Eckert
 B. Building Official receives Electrical Certification – Congratulations to David Faciana

		<u>Approve - Resignations</u>				
		<u>Motion</u>	<u>2nd</u>	<u>LZ</u>	<u>JK</u>	<u>LA</u>
A		<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

Consent Agenda Items

- A. Trustee Meeting Minutes – February 28, 2018 & Special Meeting Minutes – February 20 and 21, 2018
 B. Payment to OTARMA for \$38,500.50 Effective Date 03/11/2018-03/11/2019 Insurance Renewal
 C. Payment of bills and payroll

		<u>Approve – Consent Agenda Items</u>				
		<u>Motion</u>	<u>2nd</u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>
Warrants	23249 - 23319	A, B, C	<u>LZ</u>	<u>LA</u>	<u>Yes</u>	<u>Yes</u>
Vouchers	355-2018 to 362-2018 and 433-2018 to 434-2018					
EO's	289-2018 to 353-2018 and 367-2018 to 431-2018					

Requisitions – Greater Than \$3000.00

- A. N/A

Resolutions

- A. **Resolution 029-2018** – Expenditure Resolution/Department Purchase Orders
 B. **Removed**
 C. **Resolution 031-2018** – 2018 Permanent Revenue Budget
 D. **Resolution 032-2018** – 2018 Permanent Budget
 E. **Resolution 033-2018** – Agreement with Ease at Work
 F. **Resolution 034-2018** – Agreement with Red Cross Smoke Alarms
 G. **Resolution 035-2018** - Resignation of Zoning Commission Member L. Abbott

Trustee Comments/Committee Reports

Union Cemetery - \$ into Money market, raising fees, planting
JEDD – next meeting is on 04/02/2018 at 7:00 Jenkins Senior Ctr

Public Comment Unrelated To Agenda

Mr. McCarty
 Hazardous Waste Collection – 1st Saturday of the month

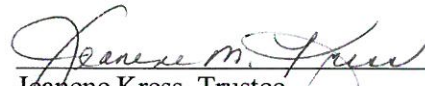
		<u>Approve - Resolutions</u>				
		<u>Motion</u>	<u>2nd</u>	<u>LZ</u>	<u>JK</u>	<u>LA</u>
A		<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	Removed					
C		<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D		<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E		<u>LA</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
F		<u>LZ</u>	<u>LA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
G		<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

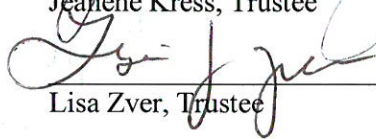
Any other matter that may come before the Board of Trustees – N/A

Adjournment

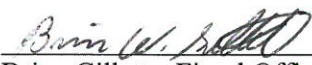
The Olmsted Township Board of Trustees' meeting of March 14, 2018 was adjourned at 8:10pm.

Respectfully Submitted,


 Jeanene Kress, Trustee 03.28.2018
 Date


 Lisa Zver, Trustee 3/28/2018
 Date

 Laurence Abbott, Trustee Date


 Brian Gillette, Fiscal Officer 3/28/2018
 Date