

TRUSTEES MEETING MINUTES

Wednesday, March 28, 2018

7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall

Trustees – Laurence Abbott, Jeanene Kress and Lisa Zver Fiscal Officer – Brian Gillette

Call the meeting to order

The Olmsted Township Board of Trustees' meeting of March 28, 2018 was called to order at 7:02pm.

Roll Call

Present were Trustees Lisa Zver and Jeanene Kress. Trustee Laurence Abbot was not present. Fiscal Officer Brian Gillette and Assistant County Prosecutor Dale Pelsozy were present.

Pledge of Allegiance

All in attendance stood and recited.

Presentation – For incident at Falls Lounge presented by Chief Vanyo

Unit Citation – Lt. Adam, Sgt. Sampsell, Sgt. Sonneborn, Sgt. Covic, Detective Tyler, Ofc. Spagnola, Ofc. English, Ofc. Trovato, Ofc. Bammerlin, Ofc. Kibler, Ofc. Halloran, Ofc. Rogers and Ofc. Pace

Public comment related to agenda – N/A

Reports

- A. Fire Department – SAFER Staffing Grant opened on March 26 and we are working on gathering information to submit, County Grant for 2 Ballistic Vests/Helmets still in process, AFG & State equipment Grants still pending, Bowling Green Size-up & Command class on April 6, State Fire Blast Training on April 3, 4, 5 in the Township, the Fire Code Inspectors attended the 2017 Fire Code Update yesterday at CCC West, a full-time Lieutenant position being processed, High School Project is ongoing, Fire Prevention meeting with Building Commissioner Faciana, Grand Oaks Access issue has been subsided, Pet Mask donation from Invisible Fence at 9:00 tomorrow, 61 Incidents, 1 Gas Leak, 2 Carbon Monoxide, 2 Cooking Fires, 1 Building Fire, 1 MVA's, 50 EMS Calls, & other misc. incidents.
- B. Police Department - 922 CAD Entries, 23 Police Reports, 5 MVA's, 11 Arrests, 74 Citations, 46 Community Engagements, Affixed License Plate Reader Cameras have been operational for 2 weeks, Twp PD will be reading to ECC students in April, New Patrol Vehicles will be arriving in April.
- C. Service Department – Salt Facility is being prepared for floor sealing, will use existing space for storage, Ohio LTAP Asphalt Training and Ohio Pipeline Training in April, interviewing this month for 4 to 5 positions, looking at purchasing new equipment to cut down on costly repairs, labeling service vehicles.
- D. Building Department – Met with Chief Kelly and the Fire Inspection Team this week, meeting with the Olmsted Auto engineer for possible expansion, working on a \$400,000.00 Cuyahoga County Demo Grant, meeting with ARC printing on April 5 to discuss scanning blueprints and other documents that need to be kept, 7 properties eligible for the Landbank demolition, Khovnanian submitted 8 house for review, working on the website, met with Dave Marquard and Hugh Blockridge regarding the pump station on Bagley about submitting plans.
- E. Administrator – Meeting with Cuyahoga County Public Works on sewers and roads, Ohio Turnpike information, Envision Comprehensive Plan meeting on April 10, Newsletter with magnets going out after Easter, looking at subdivision regulations with County Planning, interviews at the Service Department, reassigning and restructuring Service Department equipment, sidewalk project ongoing, final designs on the Admin building, Shred Day in April, new Leaf Contract in the works, State of the Township upcoming.
- F. Fiscal Officer – Setting up meeting to go over 1st quarter numbers, need to start working on a 3 to 5 year financial plan, will be working on the website.

Old Business Items

- A. CERT Trailer Space Contribution – Not discussed and will be pushed forward to next meeting.

New Business Items

- A. 2018 Contribution to Olmsted Baseball and Softball Commission - Not discussed and will be pushed forward to next meeting.

Consent Agenda Items

- A. Trustee Meeting Minutes – March 14, 2018
- B. Proposal for Professional Services for preparation of 2017 MS4 Report
- C. Payment of bills and payroll

Warrants	23320 to 23347
Vouchers	436-2018 to 439-2018
EO's	N/A

Approve – Consent Agenda Items				
	Motion	2nd	LZ	JK
A, B & C	<u>LZ</u>	<u>JK</u>	Yes	Yes

Approve – Requisitions > \$3000.00				
	Motion	2nd	LZ	JK
A	<u>LZ</u>	<u>JK</u>	Yes	Yes

Requisitions – Greater Than \$3000.00

- A. Payable to T&S Power Equipment Amount \$8,999.00 Account # 3031-760-700-0000

Amend Agenda – Add Res 045				
	Motion	2nd	LZ	JK
J	<u>LZ</u>	<u>JK</u>	Yes	Yes

Resolutions

- A. **Resolution 030-2018** – Reappropriation/Budget Adjustments/Transfers
- B. **Resolution 037-2018** – Expenditure/Department Purchase Orders
- C. **Resolution 038-2018** – NOPEC Grant Program
- D. **Resolution 039-2018** – Appoint Public Service Department Employee to Tech II
- E. **Resolution 040-2018** – Public Service Department Employee Merit Increase
- F. **Resolution 041-2018** – Police Department Lieutenant Performance Appraisal
- G. **Resolution 042-2018** - Agreement with Cleveland Restoration Society (HHP)
- H. **Resolution 043-2018** - Olmsted Township Bid Policy
- I. **Resolution 044-2018** - Corrective Resolution Overturning Zoning Comm. Res. B-17 & C-17
- J. **Resolution 045-2018** - MOU – Willow Grove LTD.

Approve - Resolutions				
	Motion	2nd	LZ	TF
A	<u>LZ</u>	<u>TF</u>	Yes	Yes
B	<u>LZ</u>	<u>TF</u>	Yes	Yes
C	<u>LZ</u>	<u>TF</u>	Yes	Yes
D	<u>LZ</u>	<u>TF</u>	Yes	Yes
E	<u>LZ</u>	<u>TF</u>	Yes	Yes
F Table	<u>LZ</u>	<u>TF</u>	Yes	Yes
G	<u>LZ</u>	<u>TF</u>	Yes	Yes
H	<u>LZ</u>	<u>TF</u>	Yes	Yes
I	<u>LZ</u>	<u>TF</u>	Yes	Yes
J	<u>LZ</u>	<u>TF</u>	Yes	Yes

Trustee Comments/Committee Reports

Union Cemetery – N/A

JEDD – Meeting 04/02/18 7:00pm Jenkins Center

Public Comment Unrelated To Agenda

Mr. LaBank inquired about culvert pipe collapse in his front yard

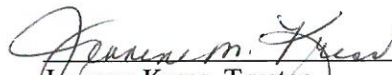
Any other matter that may come before the Board of Trustees – N/A

Executive Session				
	Motion	2nd	LZ	JK
In 7:59	<u>LZ</u>	<u>JK</u>	Yes	Yes
Out 9:05				

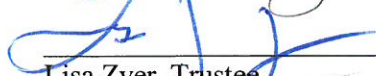
Adjournment

The Olmsted Township Board of Trustees' meeting of March 28, 2018 was adjourned at 9:06pm.

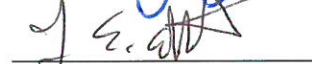
Respectfully Submitted,


 Jeanene Kress, Trustee


4/11/18
 Date


 Lisa Zver, Trustee

4/11/2018
 Date


 Laurence Abbott, Trustee

4/11/2018
 Date


 Brian Gillette, Fiscal Officer

4/11/18
 Date