

# RESOLUTION NO. 117-2018

*Accepting Resignation of Tiffany Fischbach and Posting of Notice*

Cuyahoga County, Ohio

**Be it Resolved** by the Township Trustees of Olmsted Township, that

**WHEREAS**, Tiffany Fischbach was re-elected to the position of Trustee of Olmsted Township for a four (4) year term at the general election 7 November 2017 and took the oath of office at the 10 January 2018, and

**WHEREAS**, Tiffany Fischbach is unable to complete the elected term of office and has resigned effective 28 January 2018, creating a vacancy in the office effective 29 January 2018, and

**WHEREAS**, the Board of Trustees may, as specified in Ohio Revised Code Section 503.24, fill the position within thirty (30) days after the occurrence of the vacancy, and

**WHEREAS**, within the parameters noted in Ohio Revised Code Section 503.24, the appointed Trustee will assume office prior to 28 February 2018, and continue in office through December 31, 2019; an election will be held at the November 2019 general election to fulfill the term for the remaining two (2) years through December 31, 2021, now therefore

**BE IT RESOLVED** that the Board of Trustees of Olmsted Township accepts the resignation of Tiffany Fischbach effective 28 January 2018; the Board of Trustees assumes responsibility to fill the two (2) year appointment within the prescribed time limitations beginning this date 29 January 2018, and

**BE IT FURTHER RESOLVED** that the Board's executive staff will immediately post notice of the vacancy and accept applications of interested persons having the qualifications of an elector to fill such vacancy. Such applications shall include:

- As resume of relevant work experience (including budgetary, management and leadership experience) and community involvement;
- Three (3) personal references;
- Contact information, including address, phone number(s) and email;
- A statement – not to exceed 250 words – which describes skills and abilities which can be used to serve the residents and business community in Olmsted Township.

Applicants will need to establish qualifications of an elector to fill such vacancy. Interviews will be held the week of February 12, 2018; the Board will seek to fill the vacancy by February 28, 2018.

**BE IT FURTHER RESOLVED** that it is hereby found and determined that all formal actions of this Board of Township Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its

committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 29<sup>th</sup> day of January, 2018

Attest: Brian W. Fittell  
Township Fiscal Officer

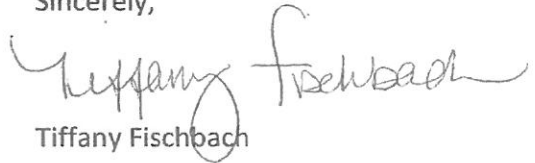
Traci J. Jones  
James M. Ford  
Township Trustees

January 28, 2018

Dear Trustees and Fiscal Officer,

It has been an absolute pleasure working with all of you and serving the residents of Olmsted Township. I have learned so much and have enjoyed every moment. Please accept this letter as my resignation from the Olmsted Township Board of Trustees effective January 28, 2018. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Tiffany Fischbach". The signature is written in black ink and is positioned above the printed name.

Tiffany Fischbach

