

# **TRUSTEES MEETING MINUTES**

**Wednesday, April 25, 2018 7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall**

*Trustees – Laurence Abbott, Jeanene Kress and Lisa Zver    Fiscal Officer – Brian Gillette*

## **Call the meeting to order**

The Olmsted Township Board of Trustees' meeting of April 25, 2018 was called to order at 7:01pm.

## **Roll Call**

Present were Trustees Lisa Zver, Jeanene Kress and Laurence Abbott. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was absent.

## **Pledge of Allegiance**

All in attendance stood and recited.

## **Presentation**

Joe O'Malley – Fat Little 5K – Tom Cole mentioned the 9<sup>th</sup> Annual event on June 9<sup>th</sup> using the same route  
Proclamation – Olmsted Falls PTA Council & Olmsted Falls High School PTA  
Proclamation – Eagle Scout Kevin Bem & George Kerg

## **Public comment related to agenda**

## **Reports**

- A. Fire Department – Looking into the SAFER Grant to supplement staff, Need PD involvement for the County Grant for 2 Ballistic Vests/Helmets, AFG & State equipment grants still pending, revising training schedule, will start outdoor training, talked with legal today about updating the employee evaluation process, high school project still ongoing.
- B. Building Department – Met with ARC about scanning Building Department documents, will be getting a quote, met with Ryan Homes to discuss fill and making sure foundations will be on virgin soil, will be monitoring footers during ongoing project, scheduling HHP township resident meeting on May 30 at 6:30pm, monthly subdivision meeting is on May 4<sup>th</sup>, looking forward to more State of the Township meetings, Boyer case closed as contractor is registered, high school progress meeting.
- C. Service Department – Salt facility is operational, reserved a chipper, snow fences are down, starting turf repair, cold patching in the works, ongoing training for department, 2 new employees starting, prep for mowing season.
- D. Police Department – Training for shooting, attending the Ohio Chief Training, Body Cameras, Reiser going to full time, Dieckman still on injury leave, looking for part time qualified candidates, 681 CAD Entries, 23 Police Reports, 5 MVA's, 7 Arrests, 51 Citations, 38 Community Engagements
- E. Administrator – Looking at the SAFER Grant with FD and Fiscal, State of the Township successful, discussing with Regency and architects about getting estimates for moving 3 poles, sewer and storm water management meeting, residents reaching out about paving issues on Bagley Road.
- F. Fiscal Officer – Closing up April books next week, Finance Meeting rescheduled, will begin working on a 3 - 5 Year Plan.

## **Old Business Items**

A. N/A

## **New Business Items**

A. N/A

**Consent Agenda Items**

- A. Trustee Meeting Minutes – April 11, 2018
- B. Payment of bills and payroll

<u>Approve – Consent Agenda Items</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>
A & B	<u>LZ</u>	<u>JK</u>	Yes	Yes	Yes

Warrants	23441 to23499
Vouchers	N/A
EO's	N/A

**Requisitions – Greater Than \$3000.00**

- A. N/A

**Resolutions**

- A. **Resolution 056-2018** - Expenditure/Department Purchase Orders
- B. **Resolution 057-2018** - Administrative Assistant Performance Appraisal J. Boyer
- C. **Resolution 058-2018** - Sr. Administrative Assistant Performance Appraisal T. Dietrich
- D. **Resolution 059-2018** - Building Dept. Office Coordinator Performance Appraisal H. Serrano

**Trustee Comments/Committee Reports**

**Union Cemetery** – Daffodil hill blooming, 05/05/18 Meeting  
**JEDD** – N/A  
**State of the Township** – Well received and successful

<u>Approve - Resolutions</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>JK</u>	<u>LA</u>
A	<u>LA</u>	<u>JK</u>	Yes	Yes	Yes
B	<u>LZ</u>	<u>JK</u>	Yes	Yes	Yes
C	<u>LZ</u>	<u>LA</u>	Yes	Yes	Yes
D	<u>LZ</u>	<u>JK</u>	Yes	Yes	Yes

**Public Comment Unrelated To Agenda**

Mr. McCarty – concerns and questions about the temporary road near his property

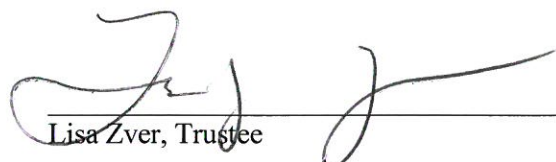
**Any other matter that may come before the Board of Trustees – N/A**

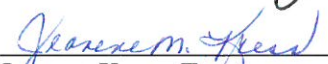
<u>Executive Session - #1</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>JK</u>	<u>LA</u>
In 7:57 Out 9:30	<u>LZ</u>	<u>LA</u>	Yes	Yes	Yes

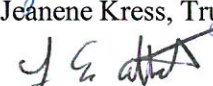
**Adjournment**

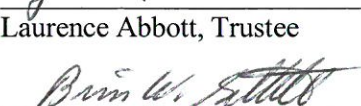
The Olmsted Township Board of Trustees’ meeting of April 25, 2018 was adjourned at 9:32pm.

Respectfully Submitted,

  
 Lisa Zver, Trustee May 9, 2018  
Date

  
 Jeanene Kress, Trustee 05.09.2018  
Date

  
 Laurence Abbott, Trustee 5-9-18  
Date

  
 Brian Gillette, Fiscal Officer 5/9/18  
Date