

# **TRUSTEES MEETING MINUTES**

**Wednesday, May 9, 2018 7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall**

*Trustees – Laurence Abbott, Jeanene Kress and Lisa Zver Fiscal Officer – Brian Gillette*

## **Call the meeting to order**

The Olmsted Township Board of Trustees' meeting of May 09, 2018 was called to order at 7:02pm.

## **Roll Call**

Present were Trustees Lisa Zver, Jeanene Kress and Laurence Abbott. Fiscal Officer Brian Gillette was also present. Assistant County Prosecutor Dale Pelsozy was absent.

## **Pledge of Allegiance**

All in attendance stood and recited.

## **Presentation – N/A**

## **Public comment related to agenda – N/A**

## **Reports**

- A. Fire Department – Grants Update: AFG & State equipment grants still pending, Still in performance period for BWC Grant; In process of revising outdoor training schedule, Lt Vondervellen to champion; Staffing issues – deployment and mandatory conference on same shift, interview 1 part-time candidate on 5/14 and attending Career Fair at Polaris on 5/18; Updating some internal policies which had either formatting or conflicts via Lexipol which we have our policy manual through; High School Construction Project is ongoing; Inspected VitaMix, Intermediate School and Middle School last week with State Fire Marshall; Columbia Park HOA meeting; Stats from last 2 weeks: 78 incidents, 3 gas leaks, 1 vehicle accident, 70 EMS calls & other miscellaneous incidents.
- B. Building Department – Schady Reserve Phase III is sold out and Phase IV will be starting Site work, Heritage Home Program May 30 at 6:30 PM, monthly subdivision meeting: crosswalk on Schady for Soccer Fields, French Drain along east side of Gates Village, NOD for Pembroke Place is being corrected, Belmont meeting tabled, Gates Village has outstanding issues that need to be resolved and only has conditional approval and will not tie in sanitary, letter sent giving 2 weeks for Mr. Boyer to remove temporary driveway, High School project moving along, working with property owner on Bronson to clean up property.
- C. Service Department – Shelly Paving started repairs on Bagley Road, storm water street paving was completed, road patching, may need a crosswalk in Villages of Lakeside, ordered American Flags for bridges, 1<sup>st</sup> Shred Day on April 28<sup>th</sup> took over 22,000 pounds of paper, took in 64 yards of wood chips.
- D. Police Department - 630 CAD Entries, 18 Police Reports, 3 MVA's, 8 Arrests, 63 Citations, 35 Community Engagements, Electronic Recording Training of all officers conducted on 05/08/18, Dash Cameras will be installed and Body Camera will be deployed, Lt. Adam will be speaking at Columbia Park HOA at 2:00 on 05/10/18, members of the OTPD will be participating in the Polaris Career Fair on 05/17/18, ALICE Training with the school bus drivers, Police Officers Memorial Week is the 3<sup>rd</sup> week in May, will use a vacant house for training.
- E. Administrator – Met with the architect on new offices to save money, asking Region Sewer District who is responsible for blocked sewers, new Service Department employees will be starting, Barret Road resurfacing, thank you to the Fire Department for a medical incident, possible new restaurant, a lot of residential building going on, comprehensive plan review.
- F. Fiscal Officer – Closing April, will set up meetings with the Trustees and Departments, will be working on the Website and 3-5-year plan.

**Old Business Items**

- A. 2018 OFHS Scholarship Finalist - mentioned

**New Business Items**

- A. Trustee Meeting Wednesday, June 13 presentation of State of Township
- B. Liquor Permit Friendship Food Store

<b>Approve – New Business Item</b>					
<b>Approved Without a Hearing</b>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>
B	<u>LZ</u>	<u>LA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Consent Agenda Items**

- A. Trustee Meeting Minutes – April 25, 2018
- B. Payment of bills and payroll

Warrants	23500-23587
Vouchers	598-2018, 660-2018 to 663-2018 and 731-2018 to 732-2018
EO's	599-2018 to 658-2018 and 664-2018 to 729-2018

<b>Approve – Consent Agenda Items</b>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>
A & B	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Requisitions – Greater Than \$3000.00**

- A. N/A

**Resolutions**

- A. **Resolution 056-2018** – Reappropriation/Budget Adjustment/Transfers
- B. **Resolution 060-2018** – Expenditure/Department Purchase Orders
- C. **Resolution 061-2018** - ODOT Winter Contract for Road Salt (018-19)
- D. **Resolution 062-2018** - Appoint Eric Williams to Public Service Director
- E. **Resolution 063-2018** - Appoint Service Department Mentor Robert Duber

**Trustee Comments/Committee Reports**

Union Cemetery – Asphalt work  
 JEDD – Nothing going on right now

**Public Comment Unrelated To Agenda – N/A**

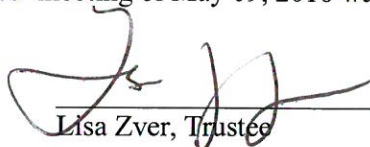
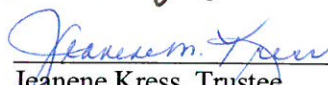
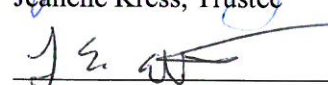
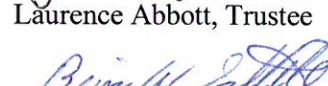
**Any other matter that may come before the Board of Trustees – N/A**

<b>Approve - Resolutions</b>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>JK</u>	<u>LA</u>
A	<u>LA</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>LZ</u>	<u>LA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>LZ</u>	<u>LA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D	<u>LZ</u>	<u>LA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Adjournment**

The Olmsted Township Board of Trustees' meeting of May 09, 2018 was adjourned at 9:17pm.

Respectfully Submitted,

	5/23/2018
_____ Lisa Zver, Trustee	Date
	05.23.2018
_____ Jeanene Kress, Trustee	Date
	5/23/2018
_____ Laurence Abbott, Trustee	Date
	5/23/18
_____ Brian Gillette, Fiscal Officer	Date