

# **TRUSTEES MEETING MINUTES**

**Wednesday, June 13, 2018**

**7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall**

*Trustees – Laurence Abbott, Jeanene Kress and Lisa Zver    Fiscal Officer – Brian Gillette*

## **State of the Township**

State of the Township presentation for attendees.

## **Call the regular meeting to order**

The Olmsted Township Board of Trustees' meeting of June 13, 2018 was called to order at 7:02pm.

## **Roll Call**

Present were Trustees Lisa Zver, Jeanene Kress and Laurence Abbott. Fiscal Officer Brian Gillette and Assistant County Prosecutor Dale Pelsozy were also present.

## **Pledge of Allegiance**

All in attendance stood and recited.

## **Public comment related to agenda – N/A**

## **Reports**

- A. Fire Department - AFG rescue equipment grant still pending, revising our outdoor training schedule, Lt VonDerVellen and FF Puklavec have completed fire instructor school, two (2) part-time applicants were given a conditional offer of employment, hydrant testing has begun and signs have been posted in twp. & via social media, FLB Event this Saturday, working with PD to help keep everyone safe, CPR & First Aid classes are being given on June 23 (full), July 21, & August 25, Turnout Gear testing has begun in June, current gear is eight years old, received a Draft Joint Purchase Agreement proposal from North Olmsted f/ Ladder, the annual Fire Safety Inspections are almost complete, following up on re-inspections, making AWC a non-smoking facility; just received the signage today, Open Burn Law changes; now under the authority of the EPA. Getting legal advice, High School Construction Project is ongoing; in full construction mode, STATS (last 2 weeks): 84 incidents; 1 cooking fire, 1 Motor Vehicle Accidents, 69 EMS calls, 1 brush fire, 2 rubbish fires, 1 power line down, 4 smoke scares, 1 lockout & other miscellaneous incidents.
- B. Building Department – Scheduled another Heritage Home Program meeting for July 12 at 6:30pm at the German Club, Friendship Kitchen construction will be starting in next few weeks as all agencies and Olmsted Township Building Department have approved the plans, now that school is out the High School Project is moving along and inspections are being done daily, 4 properties on the BZA and 1 for the Zoning Board, the Building Department website has been revised with a lot of information, attending the Code Academy on June 18.
- C. Service Department – Fabrizi punch list on corner of Bagley and Stearns Road, worked with Todd Swidell from county on catch basin in Columbia Park, County also jetted basin on Greenbrier, working with Fabrizi regarding leaf pile at Service Department, next week plan to replace stop and speed limit signs along with poles in the Brentwood subdivision per our sign grant, purchased used 4 ton hot box from Columbia Township and began using on Stearns Road; attending training for ODOT courses including guardrail installation and concrete pavement preservation held in Garfield Heights; working on roof estimates for service garage with Colony Roofing and Westside Roofing, started clean out of new building for Admin. Offices.
- D. Police Department - PD Stats: May 30th – June 11, 2018: 11 Police Reports, 5 MVA's, 2 arrests, 39 citations, 46 Community Engagement Contacts, personnel: Officer Dieckman is returning to full duty on Monday 6/18, Officer English is returning to work on light duty status on 6/18, Panel interviews for part-time officer candidates will begin at the end of the month, Chief Vanyo and

Lieutenant Adam attended a LE Career Fair on 6/13 at Tri-C Western Campus for officer recruitment, The Safe Passages Program has partnered with the Woodrow House to offer all intakes a Peer Support Specialist as part of the SP program, Lt. Adam is preparing the agency for a LEADS IT security audit which will take place on Thursday 6/21, The 2018 Annual Cops Motorcycle Ride (500 motorcyclists) will be coming through Olmsted Township (Bagley Rd. north on Fitch to Butternut) on Sunday June 24th. They will be honoring the following Officers: Officer David J Fahey Jr – Cleveland Police Department- EOW January 24, 2017, Chief of Police Steven Eric DiSario- Kirkersville Police Department- EOW May 12, Officer Marvin Scott Moyer- Lancaster Police Department- EOW May 26, 2017, Officer Justin A Leo- Girard Police Department- EOW October 21, 2017.

- E. Administrator – Barrett Road project will be going out for bid, website has current projects and their respective status, road closures also on the website, looking for an ADA Ramp Grant, working on the Cook & Fitch corner sidewalks.
- F. Fiscal Officer – Closing up May financial Statements and the 2 year Audit will begin in July.

**Old Business Items**

- A. Event Permit Fat Little Buddies Alzheimer's Fund Raiser – June 16, 2018 – overflow parking discussed
- B. Affidavit of Land Back Parcels – discussed properties not wanting to acquire

|  |               |                       |            |                |
|--|---------------|-----------------------|------------|----------------|
| <b>Approve – New Business Item – without hearing</b> |               |                       |            |                |
|  | <b>Motion</b> | <b>2<sup>nd</sup></b> | <b>LZ</b>  | <b>TF JK</b>   |
| A  | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |

**New Business Items**

- A. Liquor Permit for CLE Catering LLC
- B. Greater Cleveland Peace Officers Memorial 10<sup>th</sup> Annual Cops Ride

|                                       |               |                       |            |                |
|---------------------------------------|---------------|-----------------------|------------|----------------|
| <b>Approve – Consent Agenda Items</b> |               |                       |            |                |
|                                       | <b>Motion</b> | <b>2<sup>nd</sup></b> | <b>LZ</b>  | <b>TF JK</b>   |
| A & B                                 | <u>LZ</u>     | <u>JK</u>             | <u>Yes</u> | <u>Yes Yes</u> |

**Consent Agenda Items**

- A. Trustee Meeting Minutes – May 23, 2018
- B. Payment of bills and payroll

|          |                      |
|----------|----------------------|
| Warrants | 23665 - 23757        |
| Vouchers | 813-2018 to 868-2018 |
| EO's     | 872-2018 to 883-2018 |

**Requisitions – Greater Than \$3000.00**

- A. N/A

**Resolutions**

- A. **Resolution 067-2018** - Reappropriation/Budget Adjustment/Transfers
- B. **Resolution 068-2018** – Expenditure/Department Purchase Orders
- C. **Resolution 069-2018** - Stephen Hovancsek & Assoc. Inc. Proposal for Ecological Services for Sidewalk Project (PID 106729)
- D. **Resolution 070-2018** – Amend Resolution 062-2018 E. Williams Public Service Director
- E. **Resolution 071-2018** – Amend Resolution 039-2018 N. Bockmore Tech II
- F. **Resolution 072-2018** – Public Service Department appoint P. Spiewacki Tech II
- G. **Resolution 073-2018** – Public Service Department full-time hire C. Pierce
- H. **Resolution 074-2018** – CDBG Grant FY-2018
- I. **Resolution 075-2018** – Public Service Department full-time hire Office Coordinator

|                              |               |                       |            |                |
|------------------------------|---------------|-----------------------|------------|----------------|
| <b>Approve - Resolutions</b> |               |                       |            |                |
|                              | <b>Motion</b> | <b>2<sup>nd</sup></b> | <b>LZ</b>  | <b>JK LA</b>   |
| A                            | <u>JK</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| B                            | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| C                            | <u>JK</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| D                            | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| E                            | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| F                            | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| G                            | <u>JK</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| H                            | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |
| I                            | <u>LZ</u>     | <u>LA</u>             | <u>Yes</u> | <u>Yes Yes</u> |

**Trustee Comments/Committee Reports**

Union Cemetery - N/A

JEDD - N/A

**Public Comment Unrelated To Agenda**


Wanted the status of an approved structure in neighbor's yard

**Any other matter that may come before the Board of Trustees - N/A**

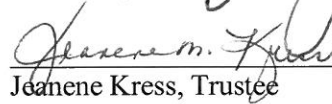
**Adjournment**

The Olmsted Township Board of Trustees' meeting of June 13, 2018 was adjourned at 8:50pm.

Respectfully Submitted,

  
\_\_\_\_\_  
Lisa Zver, Trustee

6/27/2018  
Date

  
\_\_\_\_\_  
Jeanene Kress, Trustee

06.27.2018  
Date

\_\_\_\_\_  
Laurence Abbott, Trustee

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Brian Gillette, Fiscal Officer

6/27/18  
Date