

# ***TRUSTEES MEETING MINUTES***

**Wednesday, September 28, 2016**

**7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall**

*Trustees – Jeanene Kress, Tiffany Fischbach and Lisa Zver Fiscal Officer – Brian Gillette*

## **Call the meeting to order**

The Olmsted Township Board of Trustees' meeting of September 28, 2016 was called to order at 7:00 pm.

## **Roll Call**

Present were Trustees Lisa Zver, Tiffany Fischbach and Jeanene Kress. Fiscal Officer Brian Gillette and Assistant County Prosecutor Dale Pelsozy (arrived a little later after start of meeting).

## **Pledge of Allegiance**

All in attendance stood and recited.

## **Presentation – N/A**

## **Public comment related to agenda**

## **Reports**

- A. Fire Department – New Medic is a 2017 Model, Apparatus Report on ladders, hydrant flushing then hose testing, ongoing training, MDA collection \$3,900, Board of Appeals hearing Oct 4<sup>th</sup>, AFG Workgroup
- B. Police Department – 516 CAD Entries, 18 Reports, 6MVA, 2 Arrests, 70 Citations, 36 Contacts, need for new digital recorder, Oct 8<sup>th</sup> Rally Against Heroin, Chief will attend First Responder Mass and the Attorney General Law Enforcement meeting, Coffee with the Chief 09/30/16, new vehicles to arrive soon, Firearms Qualifications.
- C. Service Department – Leaf Season beginning, last bulk trash, two-way on Steans and Bronson soon, Surface repair ongoing, last branch chipping, ongoing grounds and equipment maintenance
- D. Building Department – 51 permits, 110 inspections, Cleveland Clinic Express Care, Gates Village
- E. Fiscal Officer – Audit almost complete, start to budget for 2017, still meeting with departments on monthly results.

## **Old Business Items – N/A**

## **New Business Items**

<b><u>New Business</u></b>					
	<b><u>Motion 2<sup>nd</sup></u></b>	<b><u>LZ</u></b>	<b><u>TF</u></b>	<b><u>JK</u></b>	
B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

- A. NOACA – No Plan Map – Sewer and septic system failures, get them working
- B. Accept Resignation of R. McMakin - See vote to accept Resignation

## **Consent Agenda Items**

<b><u>Consent Agenda Items</u></b>					
	<b><u>Motion 2<sup>nd</sup></u></b>	<b><u>LZ</u></b>	<b><u>TF</u></b>	<b><u>JK</u></b>	
A and B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

- A. Trustee Meeting Minutes – September 14, 2016
- B. Payment of bills and payroll

Warrants	20779 to 20880
Vouchers	1177-2016 to 1180-2016
EO's	1122-2016 to 1175-2016 and 1181-2016 to 1233-2016

## **Requisitions – Greater Than \$750.00**

- A. PS 2016-07 Payable to Sweat Brothers Amount \$2,500.00 Acct# 2031-330-310-0000 & 2031-330-310-2000

<u>Requisitions</u>					
	<u>Motion 2<sup>nd</sup></u>	<u>LZ</u>	<u>TF</u>	<u>JK</u>	
A	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**Resolutions**

- A. **Resolution 150-2016** – An Expenditure Resolution for payments of bills/payroll
- B. **Resolution 151-2016** – Appropriation/Budget Adjustments
- C. **Resolution 152-2016** – Appoint Cindy Potter to Zoning Commission
- D. **Resolution 153-2016** – Adoption of Section 125 Premium Only Plan
- E. **Resolution 154-2016** – Fire and Police Department Furniture Donation
- F. **Resolution 155-2016** – Nuisance Abatement Parcel #262-09-098
- G. **Resolution 156-2016** – Agreement with Illes Architect – Phase 1 Service Complex

**Trustee Comments/Committee Reports**

**Union Cemetery** – 7:15 Joint Meeting Oct 11, New Board Member  
**JEDD** – JEDD firm presentation 7:00 on Oct 10<sup>th</sup>, looking for a Chair on the Board, no \$5,000 payment this year  
 Will be a feral cat meeting – capture, neuter and release

**Public Comment Unrelated To Agenda**

- Status of Sidewalk project by the Smith's in the Right of Way
- Idea to donate food instead of receiving \$5 from Court

**Any other matter that may come before the Board of Trustees** - N/A

**Adjournment-** Meeting adjourned at 9:15pm

<u>Resolutions</u>					
	<u>Motion 2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>	
A	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D Table	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
E	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
F	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
G	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

<u>Executive Session #3</u>					
In 8:15					
	<u>Motion 2<sup>nd</sup></u>	<u>TF</u>	<u>JK</u>	<u>LZ</u>	
	<u>TF</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Out 9:14					

Respectfully Submitted,

Jeanene M. Kress 10.12.16  
 Jeanene Kress, Trustee Date

Tiffany Fischbach 10/12/16  
 Tiffany Fischbach, Trustee Date

Lisa Zver 10/12/2016  
 Lisa Zver Date

Brian W. Gillette 10/12/16  
 Brian Gillette, Fiscal Officer Date