



TRUSTEES MEETING NOTICE & AGENDA

Wednesday, April 24, 2019

7:00 PM Trustees Meeting - 26900 Cook Road – Town Hall

Trustees – Jeanene Kress, Laurence Abbott and Lisa Zver Fiscal Officer – Brian Gillette

Township Mission: To inspire long term confidence in local government by acting in a coordinated, ethical, fiscally responsible manner to achieve identified priorities and long-term goals. Each employee will do so by achieving their job-related expectations, providing outstanding service, demonstrating integrity in their actions, and engaging in open communication with co-workers and the public.

1. Call the meeting to order

2. Roll Call

3. Pledge of Allegiance

4. Presentation

Proclamation – Joe English recognized by the Knights of Columbus “Blue Coat Man of the Year”

5. Public comment related to agenda

6. Department Reports

- A. Fire Department
- B. Service Department
- C. Building Department

- D. Police Department
- E. Township Administrator
- F. Fiscal Officer

7. Old Business Items

A.

8. New Business Items

A. Tech Rescue Series – Fire Department Training \$18,700.00 using AFG Grant Monies (PO 58-2019)

9. Consent Agenda Items

- A. Meeting Minutes – April 10, 2019 and Special Meeting Minutes – April 16, 2019
- B. Payment of bills and payroll

Warrants	25275 - 25370
Vouchers	670-2019 to 674-2019
EO's	607-2019 to 668-2019

10. Requisitions – Greater Than \$3000.00

A. N/A

11. Resolutions

- A. **Resolution 070-2019 – Reappropriation/Budget Adjustments/Transfers**
- B. **Resolution 071-2019 – Agreement with PlanCycle.com SE Blueprint for Long Term Digital Archive**
Agreement between PlanCycle.com a Division of SE Blueprint and Olmsted Township for the scanning and storage of documents.
- C. **Resolution 072-2019 – Fire Department Lt. D. VonDerVellen**
Lieutenant Derek VonDerVellen has passed his probationary period of twelve months and shall be entitled to all contractual benefits afforded to Lieutenant position.
- D. **Resolution 073-2019 – Commissioner of Building Department D. Faciana Merit Increase**
Building Commissioner David Faciana a merit-based increase/salary adjustment compensation of 5% based on his performance in his role as Building Commissioner commencing on April 21, 2019.

- E. **Resolution 074-2019 – Director of Public Service Department E. Williams Merit Increase**
Director of Public Service Eric Williams a merit-based increase/salary adjustment compensation of 5% based on his performance in his role as Director of Public Service and additional one of vacation commencing on April 21, 2019.
- F. **Resolution 075-2019 – Chief of Police Department M. Vanyo Merit Increase**
Chief of Police Matthew Vanyo a merit-based increase compensation of 3.5% based on his performance in his role as Chief of Police commencing on April 21, 2019.
- G. **Resolution 076-2019 – Administrative Assistant J. Boyer Merit Increase**
Julie Boyer a merit-based increase of 4% based on her performance in her role as the administrative assistant to the Board of Trustees and Township Administrator commencing on April 21, 2019.
- H. **Resolution 077-2019 – Appoint Assistant to Fiscal Officer T. Dietrich**
Appoint Senior Administrative Assistant Traci Dietrich to Assistant to Fiscal Officer a merit based/salary adjustment of \$2.00 per hour commencing on April 21, 2019.

12. Trustee Comments/Committee Reports

**State of Township
Union Cemetery
JEDD**

13. Public Comment Unrelated to Agenda

14. Any other matter that may come before the Board of Trustees

15. Adjournment

NOTE: This is a proposed agenda only.

Executive Session

Property, personnel, pending litigation with Legal Counsel, or Economic Development

April/May Calendar Event List

4/25/2019 7:00 PM	(Boards and Commissions) ZONING COMMISSION
4/26/2019 9:00 AM – 10:00 AM	(Police Department) COFFEE WITH THE CHIEF
4/29/2019	(Public Service) BRANCH CHIP DAY BEGINS
5/1/2019 9:00 AM – 10:30 AM	(Board of Trustees) STAFF MEETING
5/4/2019 8:00 AM - NOON	(Public Service) Bulk/Recycle Day at 7900 Fitch Road
5/5/2019 9:00 AM	(Community Event) OLMSTED SPIRIT 5K
5/08/2019 7:00 AM – 12:00 PM	(Public Service) Recycle Day at 7900 Fitch Road
5/08/2019 7:00 PM	(Board of Trustees) TRUSTEE MEETING
5/15/2019 7:00 PM	(Boards and Commissions) BOARD OF ZONING APPEALS
5/22/2019 7:00 AM – 12:00 PM	(Public Service) Recycle Day at 7900 Fitch Road
5/22/2019 7:00 PM	(Board of Trustees) TRUSTEE MEETING
5/23/2019	(Community Event) BULK TRASH PICK UP
5/23/2019 7:00 PM	(Boards and Commissions) ZONING COMMISSION
5/27/2019	(Community Event) MEMORIAL DAY OFFICES CLOSED
5/27/2019 9:30 AM	(Community Event) MEMORIAL DAY PARADE
5/28/2019	(Public Service) BRANCH CHIP DAY
5/31/2019	(Police Department) COFFEE WITH THE CHIEF

“If you wish to speak at the Board of Trustees meeting, please complete the form to speak on a subject matter and you will be called on at the end of the meeting to comment.”