

# RESOLUTION NO. 022-2021

## Leadership Salary Increase

Cuyahoga County, Ohio

**Be it Resolved** by the Township Trustees of Olmsted Township, that

**WHEREAS**, the Olmsted Township Police Chief, Police Lieutenant, Fire Chief, Assistant Fire Chief, Director of Public Service, and Building Official have completed performance appraisals both individually and with their direct supervisor, and the merit increase was recommended by their direct supervisor, and;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Olmsted Township, State of Ohio, that:

**SECTION 1:** The recommendation of salary increase is as follows and is hereby accepted as submitted.

Police Chief Matthew Vanyo – 3% Increase

Fire Chief Patrick Kelly – 3% Increase

Director of Public Service Eric Williams – 3% Increase

Building Official David Faciana – 3% Increase

The Police Chief reviewed Lt. Mark Adam recommendation of 3%.

The Fire Chief reviewed Asst. Fire Chief Christopher Methvin recommendation of 3%.

**SECTION 2:** The above-referenced increase shall commence February 21, 2021.

**SECTION 3:** The terms described in this resolution constitute the terms of employment and shall not be construed as a contract.

**BE IT FURTHER RESOLVED;** that all Department Heads participated readily to address the Covid-19 pandemic which altered the workplace greatly. We commend the Leadership Team for following policies to ensure our workforce was protected and that our workforce was CV19 free for 8 months into the pandemic.

**BE IT FURTHER RESOLVED;** that it is hereby found and determined that all formal actions of this Board of Township Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 24<sup>th</sup> day of February, 2021

Attest: Brian W. Gillette  
Township Fiscal Officer

Traci J. Jones  
Joseph M. Knead  
J. S. [Signature]  
Township Trustees



## MEMORANDUM

**TO:** Olmsted Township Board of Trustees  
**FROM:** Township Administrator, Rebecca Corrigan RC  
**DATE:** February 24, 2021  
**RE:** Performance appraisals for Department heads for the year 2020.

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Every year I recommend to the Board, performance reviews and potential increases and or market adjustments based on workload and responsibilities for each Department head. Each Dept. head does a self-review, I review them, and we discuss areas of improvement, successes and discuss capital and goals and objectives for the upcoming year.

2020 was a year none of us will forget! Despite our leadership team having to do their day-to-day job requirements, the COVID-19 pandemic added much more for our operations. I want to commend our leadership team for being responsible and responsive to all the requirements that were new to the workforce and mandated intense supervision, diligence and follow through. From managing employees, budgets, and capital they all were able to do that and manage COVID-19 not just internally but externally in the work they do. I want to thank all Dept heads and the entire staff for a job well done and keeping our workforce COVID-19 free for 8 months. I recommend a 3% increase for all Dept heads.

Chief Vanyo also recommends a 3% increase to Lt. Mark Adam and Fire Chief Pat Kelly recommends a 3% increase for Assistant Fire Chief Methvin for their performance in 2020. Please see attached resolution for your consideration.